

LIFELONG LEARNING PROGRAMME 2007 - 2013

Leonardo da Vinci sub-programme

AWARD OF GRANTS TO SUPPORT NATIONAL PROJECTS FOR THE DEVELOPMENT OF A NATIONAL APPROACH TO IMPROVE THE QUALITY ASSURANCE OF VOCATIONAL EDUCATION AND TRAINING (VET) SYSTEMS BY PROMOTING AND DEVELOPING THE USE OF THE EUROPEAN QUALITY ASSURANCE REFERENCE FRAMEWORK IN VOCATIONAL EDUCATION AND TRAINING (EQAVET)

**APPLICATION FORM for Call
EACEA/09/2010**

Deadline: 16 July 2010 (as postmark)

SECTION 1: IDENTIFICATION DATA FOR THIS APPLICATION

For official use only Reference number :

Acronym [limit 10 characters]	VET-CERT	Start date and duration	Start date: <input type="checkbox"/> 01/01/2011 <input checked="" type="checkbox"/> 01/02/2011 <input type="checkbox"/> 01/03/2011 <input type="checkbox"/> 18 months <input checked="" type="checkbox"/> 24 months <input type="checkbox"/> 36 months <input type="checkbox"/> other: ... months (specify – between 18 and 24 months)
Title [limit 50 characters]	Qualification as a way to quality: Certification of persons holding functions in quality management systems in initial VET and in adult education		
Language used to complete the form <i>Consortiums working language</i>	English	For communication with the Agency <i>Only 1 choice possible</i>	<input type="checkbox"/> DE <input checked="" type="checkbox"/> EN <input type="checkbox"/> FR

NB: Please consult the Call for Proposals 2010 and the instructions at http://eacea.ec.europa.eu/llp/funding/2010/call_eqavet_en.php before completing the Application Form

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SECTION 2 : PARTICIPATING ORGANISATIONS

Summary table of partners			
Partner number	Country	Legal name	Type
P1 Applicant Organisation	AT	OeAD (Österreichische Austauschdienst)-Gesellschaft mit beschränkter Haftung - Austrian Agency for International Cooperation in Education and Research (OeAD-GmbH)	CONS-INF
P2	AT	The Austrian Institute for Research on Vocational Training (öibf)	RES-NFP
P3	AT	Danube University Krems, Department for Continuing Education Research and Educational Management	EDU-UNIV
P4	AT	Higher secondary college of engineering Steyr, Austria	EDU-SCHVoc
P5	AT	University of Graz, Department of Business Education and Development	EDU-UNIV
P6	DE	BIBB – Federal Institute for Vocational Education and Training	PUB-NAT
P7	IE	FETAC – Further Education and Training Awards Council	PUB-NAT
P8	SI	CPI - National Institute for VET	PUB-NAT

Add rows as necessary. If the Coordinating Organisation is different from the Applicant Organisation, it should appear as P2.

Associated partners

Please complete the table below, providing details of organisations that are not formally part of the consortium, but who will be contributing to the work of the consortium

Country	Organisation name	Type of organisation
Austria	Federal Ministry for Education, the Arts and Culture, General Directorate II for Vocational Education and Training, Adult Education and School Sport	PUB-NAT
Austria	University College of Teacher Education, Burgenland	EDU-IntTr
Austria	Austrian Chamber of Labour, Vienna	ENT_CH-Crft
Austria	Austrian Federal Economic Chamber	ENT_CHcom
Austria	BFI (Berufsförderungsinstitut Österreich) – Institute for the Promotion of Trainings	EDU-VET

Brief description of the role in the project**Limit 200 characters**

Proposed tasks of associated partners (see attached Letters of Intent):

- disseminating information about the project and its outcomes
- disseminating the project ideas and results within their target groups and partner organisations
- promoting the ongoing project and its outcomes via existing communication channels
- promoting the project and its products in committees and working groups on national and European level
- using the outcomes of the project for promoting EQAVET on national level.

Partner number	
Applicant Organisation	P1

Registered address and type of organisation					
Full legal name	OeAD (Österreichische Austauschdienst)-Gesellschaft mit beschränkter Haftung				
	OeAD (Oesterreichische Austauschdienst)-Gesellschaft mit beschraenkter Haftung				
	Austrian Agency for International Cooperation in Education and Research (OeAD-GmbH)				
Short name / acronym	OeAD/ARQA-VET				
Registered Address	Alser Straße	Street number	4/1/3/8		
Postcode	1090	City	Vienna	Country	AT
Legal Status	<input type="checkbox"/> For profit <input checked="" type="checkbox"/> Not for profit				

Contact details of the Legal Representative of the Applicant Organisation (this person must sign the declaration of honour and attach it to the application. In the event of a successful application, this person will also sign the Grant Agreement on behalf of the Consortium).				
Title	Univ. Prof. Dr.	First name	Hubert	
Family name	Dürrstein			<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female
Department	General Management			
Position	Chief Executive Officer			
Address	Alser Straße	Street number	4/1/3/8	
Postcode	1090	City	Vienna	
Country	AT	Region	AT 13	
Telephone 1	++43 1 4277-28100		Telephone 2	++43 1 4277-28101
Mobile	++ 43 664 9214243		Fax	++43 1 4277-9281
Contact Email	hubert.duerrstein@oead.at		website	www.oead.at

Contact person When the Applicant Organisation is also the Coordinating Organisation, these must be the details of the Coordinator				
Title	Dr.	First name	Franz	
Family name	Gramlinger			<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female
Department	ARQA-VET Austrian Reference Point for Quality Assurance in Vocational Education and Training			
Position	Head of Office			
Address	Schottengasse	Street number	7	
Postcode	1010	City	Vienna	
Country	AT	Region	AT 13	
Telephone 1	++43 1 907 6664–11		Telephone 2	++43 1 907 6664–10
Mobile	++ 43 664 1641256		Fax	++43 1 907 6664-30
Contact Email	franz.gramlinger@oead.at		website	www.arqa-vet.at

To be completed by each organisation involved in the consortium including Applicant and Coordinating Organisations	
Type of organisation	CONS-INF
<p>General description of the organisation: [Limit: 1000 characters] scope of work, areas of specific expertise and competence in relation to the project proposed and to the competence and legitimacy criteria required for promoting and developing the quality reference framework. If the organisation has been put in charge of conducting the proposed project through delegation by a supervisory body responsible for implementing the Recommendation on the establishment of a European Quality Assurance Reference Framework for Vocational Education and Training (2009/C 155/01), please specify this and document it.</p> <p>The OeAD-GmbH advises, promotes, and supports international cooperation in education, science, and research. It administrates various mobility programmes in education, supports strategic development and accompanies implementation measures. ARQA-VET, the Austrian Reference Point for Quality Assurance in Vocational Education and Training, was established in 2007 within the OeAD-GmbH (www.arqa-vet.at). The central concern of ARQA-VET is to promote the quality culture in the Austrian vocational education and training landscape. Cross-linking takes place both at national level and in the EU context of the European Quality Assurance Reference Framework for Vocational Education and Training (EQAVET). ARQA-VET keeps a wide range of stakeholders informed about the activities of EQAVET and provides active support for the implementation of the EQAVET work programme. Developing a national approach for implementing the EQAVET framework in Austria in cooperation with the General Directorate for Vocational Education and Training, Adult education and School Sport is a main focus of ARQA-VET.</p>	

Role of the participant organisation in the proposed project [Limit: 1000 characters]	
OeAD/ARQA-VET will take the main responsibility for the whole project. In detail the tasks can be described as follows:	
<ul style="list-style-type: none"> • Project coordination (communication with all partners, communication with the European Commission, organisation of partner meetings, documentation and communication of the results of the meetings) • Involvement of all relevant stakeholders at national level • Implementation of core parts of the project (see work packages) • Planning and organisation of workshops and conferences • Dissemination of project results • Main responsibility for the reporting of project results (collecting the data and results produced by partners, writing of papers). 	
Skills and expertise of key staff involved in the project	
Name Limit 50 characters	Summary of relevant skills and experience Limit 750 characters per person CVs must also be attached (in 3 copies)
Franz Gramlinger	Head of the Austrian reference point ARQA-VET, VET expert, PhD; researcher in the area of VET for 15 years at universities in Austria and Germany; seconded national expert at Cedefop for more than 3 years. Member of the EQAVET Annual Forum, of EQAVET Working Group 1 and expert of the EQAVET Secretariat.
Michaela Jonach	Quality Expert, PhD in Educational Science, nearly 10 years of experience in the field of quality assurance and quality development in education and training institutions (Higher Education, Vocational Education and Training), design, development and implementation of quality assurance and development projects at provider and system level, participation in national and international expert groups (e. g. ENQA-VET), expertise in the following fields: self- and external evaluation methods, development of tools and methods in the context of quality assurance for VET, communication and collaboration with national and international stakeholders, support of VET-providers concerning quality assurance, quality development and organisational development.
Gabriela Nimac	Evaluation Expert and Project Manager, Master of Philosophy in Media Studies and English literature, PhD in English literature, experience in the field of teaching German language to university students (teaching assistant at the Dept. for German Studies, University of Birmingham, 2004-2006) and in the field of international cooperation between HE institutions; since 2008 working for ARQA-VET and being responsible for projects related to external evaluation (especially Peer Review as an external evaluation tool for VET providers); participation in relevant international conferences and exchanges (ENQA-VET activities, conferences in Germany, Switzerland etc.)

Details of projects / networks related to EQAVET in which your organisation / department has participated					
Starting Year	Programme or Initiative	Identification number	Contracting organisation	Title of the project / network	Website
2010	LLP	2009-5136/001-001 LE3-LEQARF	FETAC	EQAVET Working Group 1: Guidelines for implementing the EQARF	http://www.eqavet.eu/gns/what-we-do/working-groups/working-group-1.aspx
2010	LLP	2009-5136/001-001 LE3-LEQARF	FETAC	Member of the Annual Forum of EQAVET	
2009	LLP	2007-4211/001-011	FETAC	PLA: Quality Assurance Procedures for Accreditation (27 – 29 April 2009, Rome)	http://www.enqavet.eu/peer-learning-activities-2009.html
2008	LLP	2007-4211/001-011	FETAC	ENQA-VET: Member of the General Assembly	http://www.enqavet.eu
2008	LLP	2007-4211/001-011	FETAC	ENQA-VET: Member of the Thematic Group on Peer Review	http://www.enqavet.eu/peer-review.html
2010	National EQAVET implementation of the recommendation		OeAD/ARQA-VET together with the General Directorate for Vocational Education and Training, Adult education and School Sport	National EQARF Launching Conference: Towards a national strategy to implement the EQARF, Vienna, 22 January 2010	http://www.arqa-vet.at/qualitaet/eqarf/
2009	National EQAVET implementation of the recommendation		OeAD/ARQA-VET together with the General Directorate for VET Adult education and School Sport	EQARF Round Table	http://www.arqa-vet.at/qualitaet/eqarf/weitere_infos/

Details of other projects / networks in which your organisation / department has participated with the financial support of any European Union programmes/ initiatives in the last five years					
Starting Year	Programme or Initiative	Identification number	Contracting organisation	Title of the project / network	Website
2009	Thematic Networking: Quality Assurance in LLL	Agreement number: 2009 – 11941	OeAD/National Agency for Lifelong Learning	Quality Assurance in Lifelong Learning	www.oead.at/qall

Details of applications in any LLP 2010 selections in which you and / or your organisation / department is involved		
LLP Sub-Programme	Acronym	Applicant Organisation
None		

Is the Applicant Organisation also the Coordinating Organisation?		X Yes <input type="checkbox"/> No
If No, Please complete the sheet for the Coordinating Organisation (Partner number P2)		

This sheet does NOT need to be completed if the Coordinating Organisation is the same as the Applicant Organisation. It MUST be completed where the Applicant Organisation and the Coordinating Organisation are different

Coordinating Organisation	P2
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Registered address and type of organisation			
Full legal name	In Latin characters (where original is not in Latin characters)		
	Translation of legal name into English, German or French if possible		
Short name / acronym			
Registered Address			Street number
Postcode	City		Country

Contact person: details of the Coordinator			
Title	First name	<input type="checkbox"/> Male <input type="checkbox"/> Female	
Family name			
Department			
Position			
Address			Street number
Postcode	City		
Country		Region	
Telephone 1	++ /	Telephone 2	++ /
Mobile	++ /	Fax	++ /
Contact Email		website	

To be completed by each organisation involved in the consortium including Applicant and Coordinating Organisations	
Type of organisation	
General description of the organisation: [Limit: 1000 characters] scope of work, areas of specific expertise and competence in relation to the project proposed and to the competence and legitimacy criteria required for promoting and developing the quality reference framework. If the organisation has been put in charge of conducting the proposed project through delegation by a supervisory body responsible for implementing the Recommendation on the establishment of a European Quality Assurance Reference Framework for Vocational Education and Training (2009/C 155/01), please specify this and document it.	
Role of the participant organisation in the proposed project [Limit: 1000 characters]	
Skills and expertise of key staff involved in the project	
Name Limit 50 characters	Summary of relevant skills and experience Limit 750 characters per person CVs must also be attached (in 3 copies)

Add rows as necessary

Details of projects / networks related to EQAVET in which your organisation / department has participated					
Starting Year	Programme or Initiative	Identification number	Contracting organisation	Title of the project / network	Website

Add rows as necessary

Details of other projects / networks in which your organisation / department has participated with the financial support of any European Union programmes/ initiatives in the last five years					
Starting Year	Programme or Initiative	Identification number	Contracting organisation	Title of the project / network	Website

Add rows as necessary

Details of applications in any LLP 2010 selections in which you and / or your organisation / department is involved		
LLP Sub-Programme	Acronym	Applicant Organisation

Add rows as necessary

Partner Organisations P 2 – Pn if the Applicant Organisation and Coordinating Organisation are the same. P 3 – Pn if the Applicant Organisation and Coordinating Organisation are different	Partner Number	P2

Registered address and type of organisation			
Full legal name	Österreichisches Institut für Berufsbildungsforschung (öibf)		
	Oesterreichisches Institut für Berufsbildungsforschung		
	Austrian Institute for Research on Vocational Training		
Short name / acronym	öibf		
Registered Address	Margaretenstraße	Street number	166/2
Postcode	1050	City	Vienna
		Country	AT

Contact person			
Title	Mag.	First name	Peter
Family name	Schlögl		X Male <input type="checkbox"/> Female
Department	-		
Position	Managing Director		
Address	Margaretenstraße	Street number	166/2
Postcode	1050	City	Vienna
Country	AT	Region	AT13
Telephone 1	+43 1 310 33 34-0		Telephone 2
Mobile		Fax	+43 1 319 77 72
Contact Email	peter.schloegl@oeibf.at		website
			www.oeibf.at

To be completed by each organisation involved in the consortium including Applicant and Coordinating Organisations	
Type of organisation	RES-NFP
General description of the organisation: [Limit: 1000 characters] scope of work, areas of specific expertise and competence in relation to the project proposed and to the competence and legitimacy criteria required for promoting and developing the quality reference framework. If the organisation has been put in charge of conducting the proposed project through delegation by a supervisory body responsible for implementing the Recommendation on the establishment of a European Quality Assurance Reference Framework for Vocational Education and Training (2009/C 155/01), please specify this and document it.	
<i>Öibf</i> is a scientific, non-profit, independent research institute founded in 1970. It manages and carries out research and development in various areas of VET. Areas of special expertise include the dual system and the vocational school system in Austria, continuing VET, equal opportunities in education and training, gender mainstreaming, and quality assurance and development in VET, research and development activities in the area of quality assurance and evaluation. Quality in education and training is one of the central foci of <i>öibf</i> .	
Role of the participant organisation in the proposed project [Limit: 1000 characters]	
The <i>öibf</i> will be responsible for two core products of the VET-CERT project: The stocktaking report about the current situation concerning the proposed topic in Austria (WP 2) and the competence profiles for different target groups holding quality management functions in VET. Additionally, the <i>öibf</i> will give support to the development of other important tools (WP 3) and will also support the VET-CERT dissemination (organisation of the final conference together with OeAD/ARQA-VET) and exploitation activities.	
Skills and expertise of key staff involved in the project	
Name Limit 50 characters	Summary of relevant skills and experience Limit 750 characters per person CVs must also be attached (in 3 copies)
Peter Schlögl	Managing Director of öibf, scientific project management, researcher: initial VET, adult education/continuing training; vocational counselling; quality in education and training
Judith Proinger	Researcher at öibf, sociologist with skills in qualitative and quantitative research methods; quality assurance and development in education, research on employment and education, evaluation; has been involved in project coordination of LdV Peer Review projects
Regine Wieser	Researcher and project manager at öibf: initial vocational training: youth, women, people with special needs; integration into the labour market, mentoring

Details of other projects / networks in which your organisation / department has participated with the financial support of any European Union programmes/ initiatives in the last five years					
Starting Year	Programme or Initiative	Identification number	Contracting organisation	Title of the project / network	Website
2009	LLP: Leonardo da Vinci	LLP-LDV/TOI/09-IT-0448	IPSIA Monza	Valeria	http://www.ipsiamonza.it/
2009	LLP: Leonardo da Vinci	Project 2009-1-FI1-LEO05-01584	FNBE	Peer Review Impact	http://www.oph.fi/
2007	Leonardo da Vinci II	LE2-78CQAF	öibf	Peer Review Extended	http://www.peer-review-education.net/
2007	Leonardo da Vinci II	LLP-LdV-TOI-2007-AT-0011	öibf	Peer Review Extended II	http://www.peer-review-education.net/
2007	Leonardo da Vinci II	LLP-LdV/TOI/2007/AT/0029	Verband der Diplomierten MTF Österreichs	MAP:ECVET	http://www.map-ecvet.eu/

Details of applications in any LLP 2010 selections in which you and / or your organisation / department is involved		
LLP Sub-Programme	Acronym	Applicant Organisation

Partner Organisations	Partner Number	P3
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Registered address and type of organisation			
Full legal name	Donau-Universität Krems		
	Donau-Universitaet Krems		
	Danube University Krems		
Short name / acronym	DUK		
Registered Address	Dr. Karl-Dorrek-Straße	Street number	30
Postcode	3500	City	Krems
		Country	AT

Contact person			
Title	DI Dr.	First name	Jörg
Family name	Markowitsch		<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female
Department	Department for Continuing Education Research and Educational Management		
Position	Head of Department		
Address	Dr. Karl-Dorrek-Straße	Street number	30
Postcode	3500	City	Krems
Country	AT	Region	AT12
Telephone 1	++ 43 2732 893 - 2264		Telephone 2
Mobile	++ 43 676 9454804		Fax
Contact Email	joerg.markowitsch@donau-uni.ac.at		website
			www.donau-uni.ac.at

To be completed by each organisation involved in the consortium including Applicant and Coordinating Organisations	
Type of organisation	EDU-UNIV
General description of the organisation: [Limit: 1000 characters] scope of work, areas of specific expertise and competence in relation to the project proposed and to the competence and legitimacy criteria required for promoting and developing the quality reference framework. If the organisation has been put in charge of conducting the proposed project through delegation by a supervisory body responsible for implementing the Recommendation on the establishment of a European Quality Assurance Reference Framework for Vocational Education and Training (2009/C 155/01), please specify this and document it.	

DUK is Europe's only state-run university for postgraduate education. It combines high quality in education, research and consulting with customer orientation and service. More than 5000 students from 70 countries are enrolled in over 150 master programmes. DUK is the largest provider of postgraduate education in Austria and one of the leading competence centres for academic continuing education in Europe. The Department for Continuing Education Research and Educational Management combines applied research, postgraduate studies, and consultancy work. The department's activities are directed towards professionalizing education management, implementing professional teaching, and training and preparing institutions for processes of lifelong learning.

Role of the participant organisation in the proposed project [Limit: 1000 characters]

DUK will support the coordinator regarding conceptual issues and development work. In detail, DUK will be the main responsible partner for the development of a **curricular framework** for the training of the different target groups in the different VET sectors (deliverable 4) and the development of a **concept for the certification** of persons holding quality functions after finishing the proposed trainings (deliverable 5). DUK will support further work throughout the project (see work plan), but not as main responsible partner.

Skills and expertise of key staff involved in the project

Name Limit 50 characters	Summary of relevant skills and experience Limit 750 characters per person CVs must also be attached (in 3 copies)
Jörg Markowitsch	Dipl.Ing. Dr. Mag. Jörg Markowitsch holds a master degree in Mathematics and Doctor degree in Philosophy. He has more than 15 years experience in research and consultancy in the area of education and labour market; especially in international VET and HE research. Selected topics are: EQF, ECVET, Quality Assurance in VET and HE. He is currently Head of Department of Continuing Education Research and Educational Management at Danube University Krems, and consultant at the 3s Unternehmensberatung, which he founded in 2001. For details see attached CV.
Thomas Pfeffer	Dr. Thomas Pfeffer holds a master degree in Sociology and Doctor degree in Philosophy. Since 2009, he has been a researcher at the Department of Continuing Education Research and Educational Management at Danube University Krems. He has got wide experience in research, education and consultancy, also in Higher Education. For details see attached CV.
Stephanie Rammel	Stephanie Rammel holds a master degree in Sociology from the University of Vienna and participated in the two year fulltime postgraduate course in Sociology at the Institute for Advanced Studies in Austria. She works as a researcher at the Department for Continuing Education Research and Educational Management at Danube University Krems since 2007. Before that she worked as civil servant at the Ministry of Science and Research. Her research focus is, among others, on adult education, lifelong learning, gender studies and gender theory.

Details of projects / networks related to EQAVET in which your organisation / department has participated

Starting Year	Programme or Initiative	Identification number	Contracting organisation	Title of the project / network	Website
2008-2010	Leonardo da Vinci	2008-1-LI1-LEo05-00011	Hochschule Liechtenstein	Self-Assessment as a Quality Management Tool for Educational and Training Organisations	http://www.trans-saeto.com/
2007-2010	Erasmus Multilateral Projects	133830-LLP-1-2007-1 ES-ERASMUS-EMHE	Universidad Politecnica De Valencia	European University Quality Management Tools for LLL - Uni-QM	http://www.cfp.upv.es/webs/uniqum/inicio/index.jsp
2007-2008	BMUKK		Danube University Krems	QIBB Qualitätsakademie Entwicklung einer Qualitätsakademie im Rahmen der Qualitätsinitiative Berufsbildung (Development of a Quality Academy for VET)	http://www.qibb.at/

Details of other projects / networks in which your organisation / department has participated with the financial support of any European Union programmes/ initiatives in the last five years

Starting Year	Programme or Initiative	Identification number	Contracting organisation	Title of the project / network	Website
2008-2011	Erasmus Transversal Programme	143352-2008-ES-KA1-KA1SCR	Universidad Politecnica de Valencia	European indicators and ranking methodology for university third mission - e3m	http://sites.google.com/site/e3mproject/
2005-2006	TEMPUS	SM_SCM-009A006-2006	Danube University Krems	3LUC – Lifelong Learning the University Context	http://www.grad.hr/tempus3luc/
2005-2010	6th Framework Programme	FP6-513321	Tallinn University, Institute for International and Social Studies (IISS)	LLL 2010 – Towards a Lifelong Learning Society in Europe. The Contribution of the Education System	http://www.iiss.ee
2004-2006	Sokrates	230395 - CP -1-2006-1- LT –	International School of	EULLearN - European University Lifelong Learning Network	http://distance.ktu.lt/eullearn/

		ERASMUS - TNDPP	Management Kaunas		
2004-2007	Interreg IIIc	2S0033N	Instituto de la Mediana y Pequeña Industria de Valencia (IMPIVA)	RUISNET - Regional University Strategies Network	www.ruisnet.net
2003-2005	Grundtvig 4	100291-CP-1-2002-1-PT-GRUNDTVIG-G4	Universidade do Porto	EQUIPE - European Quality in Individualised Pathways in Education	http://equipe.up.pt/

Details of applications in any LLP 2010 selections in which you and / or your organisation / department is involved

LLP Sub-Programme	Acronym	Applicant Organisation

Partner Organisations	Partner Number	P4
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Registered address and type of organisation

Full legal name	Höhere Technische Bundeslehranstalt Steyr				
	Hoehere Technische Bundeslehranstalt Steyr				
	Higher secondary college of engineering Steyr				
Short name / acronym	HTL Steyr				
Registered Address	Schluesselhofgasse			Street number	63
Postcode	A-4400	City	Steyr	Country	AT

Contact person

Title	Dr.	First name	Franz		
Family name	Reithuber				X Male <input type="checkbox"/> Female
Department					
Position	Principal				
Address	Schluesselhofgasse			Street number	63
Postcode	4400	City	Steyr		
Country	AT		Region	AT31	
Telephone 1	++43 7252-72914-0		Telephone 2	++ /	
Mobile	++43 664-4002758		Fax	++43 7252-72914-25	
Contact Email	franz.reithuber@htl-steyr.ac.at		website	www.htl-steyr.ac.at	

To be completed by each organisation involved in the consortium including Applicant and Coordinating Organisations

Type of organisation	EDU-SCHVoc
General description of the organisation: [Limit: 1000 characters] scope of work, areas of specific expertise and competence in relation to the project proposed and to the competence and legitimacy criteria required for promoting and developing the quality reference framework. If the organisation has been put in charge of conducting the proposed project through delegation by a supervisory body responsible for implementing the Recommendation on the establishment of a European Quality Assurance Reference Framework for Vocational Education and Training (2009/C 155/01), please specify this and document it.	
<p>The higher secondary college of engineering is an important VET provider (IVET) in Steyr, Austria. The college educates 1,200 students from the age of 14 up to the age of 19 years. The departments are "Mechatronics", "Electronics and Informatics", "Mechanical Engineering" and "Metal Design". 140 professors and 30 people in staff take care of education and training in a well equipped environment of classrooms, laboratories and workshops.</p>	
Role of the participant organisation in the proposed project [Limit: 1000 characters]	
<p>The core role of HTL Steyr is to give feedback to all VET-CERT results and tools from the specific point of view of a VET provider. Furthermore, HTL Steyr will be responsible for the organisation of two workshops (in WP 2 and WP 3) and for the dissemination of the project results within the IVET sector.</p>	

Skills and expertise of key staff involved in the project	
Name Limit 50 characters	Summary of relevant skills and experience Limit 750 characters per person CVs must also be attached (in 3 copies)
Franz Reithuber	Principal of the HTL Steyr, manager of education and training in an international company (SKF – world market leader in bearings and seals), lectures about project management and quality management at two universities of applied sciences, member in European and OECD working groups, national representative in ENQA-VET (General Assembly) and EQAVET (Annual Forum).

Details of projects / networks related to EQAVET in which your organisation / department has participated					
Starting Year	Programme or Initiative	Identification number	Contracting organisation	Title of the project / network	Website
2010	LLP	2009-5136/001-001 LE3-LEQARF	FETAC	EQAVET: Austrian member of the EQAVET Annual Forum	www.eqavet.eu
2008	LLP	2007-4211/001-011	FETAC	ENQA-VET: Austrian member of the General Assembly	www.enqavet.eu
2008	LLP	2007-4211/001-011	FETAC	ENQA-VET: Member of the Thematic Group on Making VET more attractive	http://www.enqavet.eu/tg-making-vet-more-attractive.html

Details of other projects / networks in which your organisation / department has participated with the financial support of any European Union programmes/ initiatives in the last five years					
Starting Year	Programme or Initiative	Identification number	Contracting organisation	Title of the project / network	Website
2009	Leonardo da Vinci	2009-1-Fi1-LEO05_01584	Opetushallitus, Finish National Board of Education	Peer Review Impact. Ensuring the impact of Peer Review to improve the provision of VET in Europe.	http://www.peer-review-education.net/index.php?class=Calimero_Article&id=15098

Details of applications in any LLP 2010 selections in which you and / or your organisation / department is involved		
LLP Sub-Programme	Acronym	Applicant Organisation

Partner Organisations	Partner Number	P5
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Registered address and type of organisation			
Full legal name	Karl-Franzens-Universität Graz		
	Karl-Franzens- Universitaet Graz		
	Karl-Franzens-University of Graz		
Short name / acronym	Uni Graz		
Registered Address	Universitätsplatz	Street number	3
Postcode	8010	City	Graz
		Country	AT

Contact person				
Title	Prof. Dr.	First name	Michaela	
Family name	Stock		<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female	
Department	Department of Business Education and Development			
Position	Head of Department			
Address	Universitaetsstrasse	Street number	15	
Postcode	8010	City	Graz	
Country	AT	Region	AT22	
Telephone 1	++43 316-380-3531		Telephone 2	++ /
Mobile	++43 664 5013086		Fax	++43 316-380-9570
Contact Email	michaela.stock@uni-graz.at		website	www.uni-graz.at/wipaed

To be completed by each organisation involved in the consortium including Applicant and Coordinating Organisations	
Type of organisation	EDU-UNIV
<p>General description of the organisation: [Limit: 1000 characters] scope of work, areas of specific expertise and competence in relation to the project proposed and to the competence and legitimacy criteria required for promoting and developing the quality reference framework.</p> <p>If the organisation has been put in charge of conducting the proposed project through delegation by a supervisory body responsible for implementing the Recommendation on the establishment of a European Quality Assurance Reference Framework for Vocational Education and Training (2009/C 155/01), please specify this and document it.</p> <p>The University of Graz, founded in 1585, is Austria's second oldest university and one of the largest institutions of higher education in Austria. With approximately 27,000 students and 3,500 employees, the University of Graz makes an essential contribution to the vibrant life of the Styrian capital. The geographical situation promotes lively scientific, economic and cultural exchange with South Eastern Europe. Collaboration with more than 300 partner institutions in Europe, mobility programmes as well as more than 2,000 students from all over the world embody the integration of the University of Graz into a global network. The Department of Business Education and Development (Faculty of Social and Economic Sciences) educates some 600 students who can become teachers in vocational schools and colleges after two years practice in business or administration.</p>	
<p>Role of the participant organisation in the proposed project [Limit: 1000 characters]</p> <p>Main responsibility for the whole quality assurance of the VET-CERT project and therefore no other output related tasks.</p>	
Skills and expertise of key staff involved in the project	
Name Limit 50 characters	Summary of relevant skills and experience Limit 750 characters per person CVs must also be attached (in 3 copies)
Michaela Stock	Head of the Department for Business Education and Development; quality expert, researcher in the area of VET for 15 years, main research: quality management in the area of Business Education and VET, corporate education and organisational learning, multidimensional forms of teaching and learning – organisation simulation for learning purposes – training firm as action-oriented method, competence orientated learning in VET, business lab, foundation and development of enterprises, entrepreneurship Education
Peter Slepcevic-Zach	Quality Expert, PhD in Social and Economic Sciences, experience in the field of quality assurance and quality development in education and training institutions (for example administration and execution of the Feasibility Study VET-LSA Business Administration Austria), expertise in the following fields: communication and collaboration with national and international stakeholders, quality development and organisational development, development of tools and methods in the context of quality assurance for VET
Karina Fernandez	Evaluation Expert, PhD student in Social and Economic Sciences, experience in the field of research and evaluation; expertise in the following fields – projects for example: Micro Census Evaluation for a Diachronic Study on the Health of Senior Citizens; conception, organisation and implementation of all research and evaluation activities related to the Styrian strategy aimed at the prevention of tobacco abuse; data evaluation and report compilation for the project "Implementation analysis of the revised school-leaving-examination for upper secondary commercial colleges"
Otto Bodi	Evaluation Expert, PhD student in Social and Economic Sciences, experience in the field of research and evaluation; expertise in the following fields – projects for example: data collection and evaluation for the survey "Healthy City Graz", data evaluation and report compilation for the project "Implementation analysis of the revised school-leaving-examination for upper secondary commercial colleges"; market study in the course of an EU project about certification measures in the area of further training, on behalf of Bit-Media

Details of projects / networks related to EQAVET in which your organisation / department has participated					
Starting Year	Programme or Initiative	Identification number	Contracting organisation	Title of the project / network	Website
2008	LLP	2007-4211/001-011	FETAC	ENQA-VET Peer Learning Activity on Quality Assurance Procedures for student assessment	http://www.eqavet.eu/gns/library/policy-briefings.aspx
2008	Feasibility study for a VET Large Scale Assessment		Federal Ministry for Education, the Arts and Culture	Feasibility Study VET-LSA for Business Administration: Austrian expert team	
2005	National Quality Initiative on Standards in Vocational Schools		University of Graz	Educational Standards in Vocational Education – technical and scientific steering group	

Details of other projects / networks in which your organisation / department has participated with the financial support of any European Union programmes/ initiatives in the last five years					
Starting Year	Programme or Initiative	Identification number	Contracting organisation	Title of the project / network	Website
2009	LLP- Erasmus/ENW		I PADOVA01 (Università degli studi di Padova)	EQMT: Erasmus Mobility Quality Tools	
2009	LLP - Leonardo da Vinci	AT/09/LLP-LdV/PLM/158034	A GRAZ01 (University of Graz)	AGMP 2009-2011: Alumni Uni Graz Mobility Programme 2009-2011	
2008	LLP - Comenius	141928-LLP-1-2008-FR-COMENIUS-CMP	F PARIS006	COMENIUS: EU-HOU-TTS: Hand-On Universe teacher training and support program	
2008	LLP - Erasmus/ENW	142650-LLP-1-2008-1-ERASMUS ENW	I BOLOGNA01	ERASMUS ENW: JOIMAN: joint Degrees Management and Administration Network: Tackling current issues and facing future challenges	
2008	LLP - Erasmus/ENW	14829-LLP-1-CZ-ERASMUS-ENW	CZ PRAHA07	ERASMUS-ENW: LENSUS: Lifelong learning network for sustainable development	
2008	LLP - Grundtvig	141737-LLP-1-2008-1-UK-GRUNDTVIG-GNW	UK LIVERPO01	GRUNDTVIG: VALUE: Volunteering & Lifelong Learning in Universities in Europe	
2008	LLP - Leonardo da Vinci	2008-1-DE2-LEO04-001032	Staatliche Handelsschule mit Wirtschaftsgymnasium Schlangkreye/ Hamburg/DE	LdV: PROMETEUM: Professional Methods to Foster European Mobility	
2008	LLP - Leonardo da Vinci	2008-1-TR1-LEO04-031343	TR ANKARA01	LdV: TO-INNOEN: A Teaching on Innovation Module for Engineering Programs	
2008	LLP - Leonardo da Vinci		Simplicatus AS/Strommen/Norwegen	LdV: MOSEM 2: Modelling and Data acquisition for the continuing training of upper secondary school physics teachers in pupil-active learning of Superconductivity and ElectroMagnetism based on Minds-On Simple Experiments	
2006	LLP - Grundtvig	229596-CP-1-2006-AT-GRUNDTVIG-G1 2006-2574/001-001 SO2 31 PRO	A GRAZ01	GRUNDTVIG: ADD-LIFE! - ADDing quality to LIFE Through inter-generational learning via universities	

Details of applications in any LLP 2010 selections in which you and / or your organisation / department is involved		
LLP Sub-Programme	Acronym	Applicant Organisation

Partner Organisations	Partner Number	P 6
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Registered address and type of organisation			
Full legal name	Bundesinstitut für Berufsbildung		
	Bundesinstitut fuer Berufsbildung		
	Federal Institute for Vocational Training		
Short name / acronym	BiBB		
Registered Address	Robert-Schuman-Platz	Street number	3
Postcode	53175	City	Bonn
		Country	DE

Contact person				
Title	Dr.	First name	Michael	
Family name	Heister		<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	
Department	Promotion and Further Development of the VET-System (Department 3)			
Position	Head of the Department			
Address	Robert-Schuman-Platz	Street number	3	
Postcode	53175	City	Bonn	
Country	DE	Region	DEA2	
Telephone 1	++ 49 228 107 1332		Telephone 2	++ /
Mobile	++		Fax	++ 49 228 107 2959
Contact Email	heister@bibb.de		website	www.bibb.de

To be completed by each organisation involved in the consortium including Applicant and Coordinating Organisations	
Type of organisation	PUB-NAT

General description of the organisation:
<p>BIBB is a national and international centre of excellence for research in initial and continuing VET and the progressive development of VET. It is organised in 4 specialized departments with 16 sections and a central services department; it is also hosting various agencies for national and international programmes, in total with app. 600 employees (2010). Its research, development, and advisory work is aimed at identifying future tasks of VET, promoting innovation in national and international VET, and developing new, practice-oriented solutions for initial and continuing VET. BIBB was founded in 1970 based on the Vocational Training Act. It is supervised and mainly funded by the Federal Ministry of Education and Research. The work done currently revolves around five focal areas:</p> <ul style="list-style-type: none"> • the training place market and the employment system; • updating vocational training and improving the quality of vocational training; • lifelong learning, the permeability and equivalence of training paths; • vocational training for specific target groups; • the internationality of vocational training. <p>DEQA-VET: The German Reference Point for Quality Assurance in Vocational Education and Training (DEQA-VET) was set up at the Federal Institute for Vocational Education and Training in Bonn on 2 August 2008 on behalf of the Federal Ministry of Education and Research. DEQA-VET's mission is to foster an understanding of the benefits of quality assurance and to promote a quality assurance culture in Germany and Europe.</p>

Role of the participant organisation in the proposed project [Limit: 1000 characters]
<p>The role of the BIBB in this project is</p> <ul style="list-style-type: none"> - to give feedback to developed products (especially of development WP), - to support the dissemination of VET-CERT products and results, - to develop a proposal for the implementation of project results in partner countries (deliverable 11: Recommendations for VET-CERT Transfer into other countries)

Skills and expertise of key staff involved in the project	
Name Limit 50 characters	Summary of relevant skills and experience Limit 750 characters per person CVs must also be attached (in 3 copies)
Bednarz, Sigrid	Since 2009 scientific associate at the Bundesinstitut für Berufsbildung (BIBB) in Bonn; before that teacher and professor for business administration and German in Germany and abroad. Current fields of work: cooperation with DEQA-VET to implement the European Quality Assurance Reference Framework for Vocational Education and Training (EQAVET); collaboration in the pilot study "quality development and assurance in the company-based part of VET". See CV for details.

Details of projects / networks related to EQAVET in which your organisation / department has participated					
Starting Year	Programme or Initiative	Identification number	Contracting organisation	Title of the project / network	Website
2010	LLP	2009-5136/001-001 LE3-LEQARF	FETAC	EQAVET Working Group 1: Guidelines for implementing the EQARF (Thomas Gruber as German rep.)	http://www.eqavet.eu/gns/what-we-do/working-groups/working-group-1.aspx
2009	National Reference Point for Quality Assurance in VET (DEQA-VET)		BIBB	In 2009 BMBF has commissioned the BIBB with setting up a National Reference Point for Quality Assurance in VET (DEQA-VET). BIBB is now part of EQAVET and has the objective of extending and deepening the exchange of experience as well as boosting sustained collaboration in the area of quality assurance and quality development in VET.	www.deqa-vet.de

Details of other projects / networks in which your organisation / department has participated with the financial support of any European Union programmes/ initiatives in the last five years					
Starting Year	Programme or Initiative	Identification number	Contracting organisation	Title of the project / network	Website
2009	LLP	504614-LLP-1—2009-1-DE-Leonardo-LMP	BIBB/Universität Duisburg-Essen	eCOTOOL improve the development, exchange and maintenance of VET certificates by harmonizing Europass with other instruments and e-competences	
2009	ECVET	EACEA (147793-LLP-2008-DE-ECVET)	BIBB/ITB Bremen	AEROVET Identification of sector-related qualifications by enterprises of the European Aeronautic and Space Indus	
2009	ECVET	EACEA (147782-LLP-1-DE-ECVET)	BIBB/EU-Kommission	CREDCHEM Entwicklung und Erprobung eines Credit-Transfer-Systems zur Verbesserung der Mobilität im Chemiesektor	
2009	EQF	EACEA (147833-LLP-1-2008-1-AT-EQF)	BIBB/3S-AT	EQF-Ref EQF Referencing Process - Examples and Proposals	
2008	LMP-Leonardo	142225-2008-BE-Leonardo-LMP	BIBB/FIEC-Brussels	Bricklayer Bricklaying, Qualifications, work and VET in Europe	
2007	EQF	EACA (2006-4599/001-001 LE2-707EQF)	BIBB/EU-Kommission	TransEQFrame	
2007		2007-0076/AO/IA/KNE/CVTS3/006/07	BIBB/CEDEFOP	Evaluation and interpretation of the third European Continuing Vocational Training Survey	
2005		Contract-2005-4996/001-001PIL-PILOTP	BIBB/GD Education and Culture	ECVET Connexion	www.ecvetconnexion.com
2005		EAC 63	BIBB/GD Education and Culture	Implementing and developing a Credit System for VET, „ ECVET reflector “	www.ecvet.net
2005	European Network of Reference and Expertise in Vocational Education and Training	2005-0059/NP/D/MWI/CTC-CNCENRE-VET-D/002/05	BIBB/CEDEFOP	Continuation of the thematic co-operation and co-ordination of National Consortium for the European Network of Reference and Expertise in Vocational Education and Training-Germany	
2005	Twinning-Tacis	EuropeAid/120525/C/SV/UA	BIBB/GD Erweiterung	Strengthening Regional Vocational Education and Training Management Ukraine	

Details of applications in any LLP 2010 selections in which you and / or your organisation / department is involved		
LLP Sub-Programme	Acronym	Applicant Organisation
		The national agency at BIBB is the national agency for the European educational programme for lifelong learning (2007-2013) in Germany and supervises the programmes LEONARDO DA VINCI and GRUNDTVIG. A lot of contracts are made within the framework of this supervision which are not listed here in detail.

Partner Organisations	Partner Number P7
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Registered address and type of organisation				
Full legal name	Further Education and Training Awards Council			
Short name / acronym	FETAC			
Registered Address	East Point Plaza, East Point Business Park	Street number		
Postcode	3	City	Dublin	Country
				IE

Contact person				
Title	Ms	First name	Barbara	
Family name	Kelly		<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female	
Department				
Position	Director of Awards and Standards			
Address	East Point Plaza, East Point Business Park	Street number		
Postcode	3	City	Dublin	
Country	IE	Region	IE02	
Telephone 1	00353 1 8659504	Telephone 2	++353 1 8659500	
Mobile	00353 87 2232657	Fax	++353 1 8650067	
Contact Email	bkelly@fetac.ie		website	www.fetac.ie

To be completed by each organisation involved in the consortium including Applicant and Coordinating Organisations	
Type of organisation	PUB-NAT
General description of the organisation: [Limit: 1000 characters] scope of work, areas of specific expertise and competence in relation to the project proposed and to the competence and legitimacy criteria required for promoting and developing the quality reference framework. If the organisation has been put in charge of conducting the proposed project through delegation by a supervisory body responsible for implementing the Recommendation on the establishment of a European Quality Assurance Reference Framework for Vocational Education and Training (2009/C 155/01), please specify this and document it.	
The Further Education and Training Council was established in 2001 under the aegis of the Department of Education and Skills. Its legislative functions are set out in the Qualifications (Education and Training) Act, 1999. It is the national awarding body in Ireland for further education and training. This includes initial, continuing, and adult education. Its responsibilities include: developing standards for awards, quality assuring providers, monitoring the effectiveness of providers, validating programmes and ensuring fair and consistent assessment. It is subject to an external review by the National Qualifications Authority of Ireland. This was carried out in 2007, and the report is available on the FETAC website www.fetac.ie . It was found to be carrying out its functions appropriately and effectively and it was also found to be compliant with the EQARF (European Quality Assurance Reference Framework for VET). It is the Irish National Quality Assurance Reference Point.	
Role of the participant organisation in the proposed project [Limit: 1000 characters]	
As FETAC is an awarding body and has national responsibilities in Ireland for developing qualifications and quality assuring providers, it has competence in developing and designing qualifications. Its role in the project will be to assist and support the lead partner in developing relevant qualifications by providing expertise and advice as required.	
Skills and expertise of key staff involved in the project	
Name Limit 50 characters	Summary of relevant skills and experience Limit 750 characters per person CVs must also be attached (in 3 copies)
Barbara Kelly	Currently, I am a member of FETAC's senior management team with a proven track record of: achieving targets, managing uncertainty, building partnerships and assisting FETAC frame and realise the organisation's vision. I have an extensive background in education and training. I also have substantial European experience working with the European Commission and the European Training Foundation (see attached CV).

Details of projects / networks related to EQAVET in which your organisation / department has participated					
Starting Year	Programme or Initiative	Identification number	Contracting organisation	Title of the project / network	Website
2010	Lifelong Learning Programme	2009-5136/001-001 LE3-LEQARF	FETAC	EQAVET (FETAC representative in EQAVET)	www.eqavet.eu
2008	LLP	2007-4211/001-011	FETAC, Dublin	ENQA-VET (FETAC being contracting organisation for the secretariat)	http://www.engavet.eu
2005-2009	Lifelong Learning Programme	2007-4211/001-011	FETAC	ENQA-VET (first elected chairperson of ENQA-VET, 2005-2007)	www.engavet.eu

Details of other projects / networks in which your organisation / department has participated with the financial support of any European Union programmes/ initiatives in the last five years					
Starting Year	Programme or Initiative	Identification number	Contracting organisation	Title of the project / network	Website
1998	Leonardo da Vinci	IRL/98/1/7/7102 2/PI/III.3a/FPI	NCVA	EuroCert: Promoting mobility through transparency of certificates	www.eurocert.ie (now inactive)

Details of applications in any LLP 2010 selections in which you and / or your organisation / department is involved		
LLP Sub-Programme	Acronym	Applicant Organisation

Partner Organisations	Partner Number	P8
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Registered address and type of organisation				
Full legal name	Center Republike Slovenije za poklicno izobraževanje			
	National Institute for VET			
Short name / acronym	CPI			
Registered Address	Ob železnici		Street number	16
Postcode	SI-1000	City	Ljubljana	Country
				SI

Contact person				
Title	Mr.	First name	Darko	
Family name	Mali			<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female
Department	Department for Research and Development			
Position	Head of department			
Address	Ob železnici		Street number	16
Postcode	1000	City	Ljubljana	
Country	SI	Region	S / IZZ	
Telephone 1	++386 1/ 5864218		Telephone 2	++386 1/ 5864201
Mobile	++386 41/ 253537		Fax	++386 1/ 5422045
Contact Email	darko.mali@cpi.si		website	www.cpi.si

To be completed by each organisation involved in the consortium including Applicant and Coordinating Organisations	
Type of organisation	PUB-NAT
General description of the organisation: [Limit: 1000 characters] scope of work, areas of specific expertise and competence in relation to the project proposed and to the competence and legitimacy criteria required for promoting and developing the quality reference framework. If the organisation has been put in charge of conducting the proposed project through delegation by a supervisory body responsible for implementing the Recommendation on the establishment of a European Quality Assurance Reference Framework for Vocational Education and Training (2009/C 155/01), please specify this and document it.	

<p>The National Institute for Vocational Education and Training (CPI) is a public institution which was founded in 1995 by the Government and co-founded by the Chamber of Commerce and Industry of Slovenia and the Chamber of Craft of Slovenia. In accordance with the legal basis passed by the Organization and Financing of Education Act (Official Gazette No. 12/96), CPI performs research, developmental, and advisory activities and is the focal point where interests of the state and social partners in vocational and technical education converge, coordinate, and connect their activities. It studies development trends in labour markets and prepares profiles of occupations and competence-based vocational standards, develops methodologies, and prepares module-based educational programmes of short-term, secondary as well as post-secondary vocational education. CPI evaluates the implementation of vocational education programmes and fosters quality development and self-assessment of VET providers.</p>	
<p>Role of the participant organisation in the proposed project [Limit: 1000 characters]</p> <p>CPI has the role of the National reference point for Quality Assurance in VET in Slovenia. Its main role is to inform all stakeholders about EQAVET and the results of the EQAVET network in order to implement the Framework in the Slovenian VET system and to improve Quality Assurance of VET at system and provider level. Therefore CPI will contribute to the project results based on our experiences with introducing school self-evaluation and with comments and feedback during the whole project duration. CPI will prepare a plan of dissemination of the project results based on the activities of the National reference point.</p>	
<p>Skills and expertise of key staff involved in the project</p>	
<p>Name Limit 50 characters</p>	<p>Summary of relevant skills and experience Limit 750 characters per person CVs must also be attached (in 3 copies)</p>
<p>Darko Mali</p>	<p>Darko Mali is head of the Department for Research and Development and leader of quality assurance activities. He has 12 years of experience in the fields of vocational and adult education. He is a member in the National board for the development of the quality framework in VET, member of the European Network on Quality Assurance in VET, international expert of TNet in the field of quality in school and co-author of manuals containing recommendations to schools for implementing self-evaluation. He has been involved in several projects in the field of Quality Assurance (Qute LdV pilot project, SEKER LdV TOI, several national ESF projects).</p>
<p>Saša Grašič</p>	<p>Saša Grašič is a senior adviser in the Department for Research and Development for VET teacher training issues. She has 7 years of experience in collaboration with different national and international projects as coordinator or partner. She is co-author of a concept for teacher training in coping with new roles. She has also experience in preparing steering materials for teachers and leading workshops in problem oriented and competence based curriculum planning.</p>
<p>Jure Šuligoj</p>	<p>Jure Šuligoj is a senior adviser in the Project Management Department responsible for co-ordination and management of Leonardo da Vinci projects and other international projects. He has experiences in providing administrative and technical support to the project team and in financial planning and preparing financial reports. His competences are: project management skills, team work skills, organisation, and coordination skills and good communication skills.</p>

Details of projects / networks related to EQAVET in which your organisation / department has participated					
Starting Year	Programme or Initiative	Identification number	Contracting organisation	Title of the project / network	Website
2008	LdV – TOI	2008-1-TR1-LEO05-03199	Konya Provincial National Education Directorate	SEKER – Self evaluation in Konya region	http://www.self-evaluation.net/
2008	LLP	2007-4211/001-011	FETAC, Dublin	ENQA-VET	http://www.enqavet.eu
2006	LdV – Pilot project	2003 - ISL/06/B/F/1640 04	MENNT - Samstarfsvettvangur Atvinnulífs Og Skóla, Iceland	Recognition of Quality in Lifelong Learning-RECALL	http://www.europeanqualitymark.org/home/
2005	LdV – Pilot project	2005-146274	Institut d. Technik und Bildung (IBT) der Universität Bremen (Institute for Technology and Education), Bremen, Germany	QualiVET	http://www.qualivet.info
2004	LdV – Pilot project	2004-176007	Center Republike Slovenije za poklicno izobraževanje, Ljubljana, Slovenia	QUTE – Quality in vocational education	http://www.self-evaluation.net/

Details of other projects / networks in which your organisation / department has participated with the financial support of any European Union programmes/ initiatives in the last five years

Starting Year	Programme or Initiative	Identification number	Contracting organisation	Title of the project / network	Website
2010	LLP-Key Activity 1 – EQF projects	2009-11966	Vytautas Magnus University, Kaunas, Lithuania	EQF implementation: impact of national qualifications systems' processes - EQF-PROQS	
2009	LLP-ECVET pilot projects	147788-LLP-1-2008-1-IT-ECVET	Centro Italiano di Studi superiori sul turismo e sulla Promozione Turistica, Perugia, Italy	ECVET system for No borders in tourism hospitality European Training and Work - N.E.T.WORK	http://www.ecvet-network.eu/index.php?option=com_content&task=section&id=1&Itemid=2&lang=english
2008	LdV - TOI	2008-5775-LdV-ToI	Lesarski grozd – wood industry cluster, Ljubljana, Slovenia	Know for Wood 2	http://www.gzs.si/slo/panoge/zdruzenje_lesne_in_pohistvene_industrije/raziskovalna_dejavnost_projekti/aktualni_evropski_in_domaci_raziskovalni_projekti/42868
2008	LdV - TOI	2008-1-FI1-LEO05-00453	National Centre for Professional Development in Education, Tampere, Finland	Europapreneur	http://www.europapreneur.eu
2008	LdV - TOI	NL/08/LLP-LdV/TOI/123011	Kenniscentrum Handel-Centre of Expertise for VET in the trade sector, Ede, Netherlands	TipToe	http://www.evta.net/tiptoe/home_tiptoe/index.html
2008	LdV - TOI	2008 – 1946 /001 – 001	CGI – France (French Confederation for the Wholesale and International trade)	Recomfor	www.recomfor.eu
2008	LdV - TOI	2008-5772-LdV-ToI	Institute Jozef Stefan, Ljubljana, Slovenia	Enhancing, Empowering and emphasizing E-learning in Vocational Education and Training – E4 VET community portal	http://www.e4vet.eu/
2008	LdV - TOI	LLP-LdV-ToI/2008/802	Danish School of Public Administration, Metropolitan University College, Frederiksberg, Denmark	Trainer Guide “TrainerGuide – a web tool for in-company trainers”	http://trainerguide.eu/trainerguide(s).aspx
2007	LdV - TOI	NL/07/LLP-LdV/TOI/123010	Kenniscentrum Handel-Centre of Expertise for VET in the trade sector, Netherlands	International entrepreneurship - INTENT	www.intentproject.eu
2007	LLP – LdV - EQF Frame project	2006-4606/001-001	Malta Qualification Council, Ministry of Education, Youth and Employment, Malta	EQF flexible references and methods of evaluation – EQF Frame	http://www.cyberstream.gr/en/home.php
2007	LdV - TOI	NL/07/LLP-LdV/TOI/123010	Kenniscentrum Handel-Centre of Expertise for VET in the trade sector, Ede, Netherlands	International entrepreneurship - INTENT	http://www.evta.net/intent/website/index.html
2007	LdV - Pilot project	2006 146572	Institut Technik und Bildung (IBT) der Universität	Shortage of skilled workers - SOS	http://www.sos-skilled-workers.eu/

			Bremen (Institute Technology and Education, Germany)		
2006	LdV - TOI	2006 - 176015	Day Care and Work Centre POLŽ Maribor, Slovenia	Education for the start and work in social firm/enterprise on a farm and in the countryside - HAPPY FARM	http://www.happy-farm.si/si/
2006	LdV – Pilot project	2006 – I/06/B/F/PP-154078	Centro Italiano di Studi superiori sul turismo e sulla Promozione Turistica, Perugia, Italy	No-borders European workers – New hospitality	http://www.newhospitalityproject.com/
2005	LdV	PP/17/4021	Institute for technology, PL	EMCET II	http://www.emcet.net

Details of applications in any LLP 2010 selections in which you and / or your organisation / department is involved		
LLP Sub-Programme	Acronym	Applicant Organisation
LdV - TOI	ROQET	Fundación para la Formación, Cualificación y Empleo en el Sector Metal de Asturias, Gijón, Spain
LdV - TOI	Know for wood-EXT	Lesarski grozd – wood industry cluster, Ljubljana, Slovenia
LdV - TOI	Transfer of communicative methodology to raise emotional literacy and awareness of cultural diversity in field of VET - TECVET	Tallinn University, Tallin, Estonia
LdV-TOI	Quality workplace environments for lifelong learning Acronym "Q-WELL".	Institut Technik und Bildung (IBT) der Universität Bremen (Institute Technology and Education, Germany)
LdV-TOI	Laboratory of skills for blind and visuality Impaired	Zavod za slepo in slabovidno mladino, Ljubljana, Slovenia
Comenius project	Acronym »TIny Signers«	Zavod za gluhe in naglušne, Ljubljana, Slovenia
Grundtvig	BProf – Informal Training Recognition in Welding	European Federation for Welding, Joining and Cutting
Grundtvig-Adult Education	MATCH - Informal and not formal competences matching device for migrants' employability and active citizenship	Fondazione Giacomo Rumor Centro Produttività Veneto (CPV), Vicenza, Italy
LdV – Mobility (VETPRO)	Increasing Quality in VET Schools by Training School management	Industrijsko-obrtnička škola Virovitica, Croatia
LdV – Mobility (VETPRO)	Professional Development of VET Centre Staff	Centre for VET, Skopje Macedonia
LdV – Mobility (VETPRO)	N.ET.W.O.RK. II	Fondazione Giacomo Rumor Centro Produttività Veneto (CPV), Vicenza, Italy
LdV – Mobility (VETPRO)	Training of advisors for implementation of new VET programmes	National Institute for Vocational Education and Training, Ljubljana, Slovenia

SECTION 3: SUMMARY OF THE PROPOSED PROJECT

Summary

For successful applications, this section will be reproduced, as presented below, in compendia etc. You should therefore ensure that it gives a concrete overview of the work in the EQAVET field that you consortium plans to undertake including:

- The reason for your project
- Concise description of the outputs, results and / or products
- The impact envisaged

Quality development (QD) and quality assurance (QA) strongly depend on the persons in charge of quality. The VET-CERT proposal therefore deals with the question as to how qualification and certification of persons can be used as a possibility of competence development for persons working in institutions of IVET and CVET in Austria. With QIBB (VET Quality Initiative, www.qibb.at) Austria has already implemented a comprehensive quality management (QM) system. Currently the system is used by more than 600 Austrian VET schools, where roles with responsibility for QA and QD have also been established (e.g. principals with strategic QM tasks, school quality process managers, regional quality process managers, school inspectors dealing with the topic). In adult education the situation is more diverse, but very often there are the same challenges as within IVET. Up to now, in the appointment of management positions, qualification requirements regarding the issues of QM could not be taken into consideration sufficiently. Neither are these skills/qualifications taught during the basic training of teachers and trainers. That means that there are defined functions and tasks/responsibilities, but there are (at least for IVET)

- no defined competence profiles for persons holding functions in relation to quality
- no standardised training courses nor training contents for this target group
- no certification processes concerning quality management functions.

The central questions thus are: How can persons holding QM functions/positions in Austrian initial VET and in adult education be qualified on the job and how can persons, who enter these functions as newcomers, obtain a basic qualification?

The concrete output and products of VET-CERT will be

- the **stocktaking** of the current situation regarding the proposed topic in the different educational sectors (stocktaking report)
- module based and comprehensive **competence profiles** for persons holding functions in QM systems
- a **curricular framework** for the training of the different target groups
- a **concept for the certification** of persons holding quality functions after finishing the proposed trainings (including validation of prior learning).

The impact envisaged will be competence development of those who hold functions in QM, increasing transparency and mutual trust within different sectors of VET and a raising image of QM in VET itself. The expertise of the foreign partners (e.g. certification of competencies, experience with the dual system) will support these overall goals.

Budget summary

Expenditure		
Direct Costs		<i>No decimals</i>
Staff	179561	
Travel and subsistence	17714	
Equipment		<i>Cannot exceed 10% of direct costs</i>
Subcontracting	19000	<i>Cannot exceed 30% of direct costs</i>
Other	13000	
Sub-Total Direct Costs	229275	
Sub-total: Indirect costs		<i>Cannot exceed 7% of Total Direct Costs</i>
Total Cost	229275	
Revenue		
European Union Grant Requested	171953	<i>Cannot exceed 75% of Total Cost</i>
% of total cost	75 %	
Own funding of the members of the consortium	57322	
Other sources of financing		
Total revenue	229275	<i>Must equal total costs above</i>

Do not forget to attach the detailed financial tables (excel file) to this form before submitting. Check that the financial information provided in this table is identical to that provided in the detailed financial tables.

NB: The amount allocated for the participation and activities of the project applicant and any other partners from the same country as the applicant must represent at least 85% of the total budget of the project. The remaining 15% or less can be allocated to the partners from other countries. .

Profile of Consortium

Countries involved in the proposal						
	All partners from eligible countries					OTHER participants involved in the proposal
	MS	ACC	AC	OCT	TOTAL	
N° participants	8				8	
N° countries	4				4	

Organisation Types							
Associations	Counselling	Education	Enterprise	Not for profit	Public Bodies	Other types	TOTAL
		3		1	3	1	8

Associated projects

If your proposal is based on the results of one or more previous projects / networks, please provide precise references to this/ these project(s) / network(s) in the table below.

Identification number			
Project / network dates (year started and completed)		Programme or Initiative	
Title of the project / network			
Coordinating organisation			
Website			
Password / login if required for website			
Summarise the project / network outcomes and describe (a) how the new proposal seeks to build on them and (b) how ownership / copyright issues are to be dealt with			
Limit 750 characters			

Add tables as necessary

SECTION 4: DETAILED DESCRIPTION OF THE PROPOSED PROJECT

Why does the applicant wish to undertake this project?

Explain the rationale of and background to the project by defining the needs or constraints that the promotion and development of the European Quality Assurance Reference Framework EQAVET to address (current situation in the countries involved, previous or preparatory work in the domain, the results of any needs analysis undertaken, methodologies selected, target languages etc.). Outline the main (published) indicators that illustrate these needs. Include references to any declared national, international or sectorial political priority in this area.

Limit 2000 characters

With VET-CERT the applicant promotes competence development of persons holding quality management functions within initial VET and adult education. This will support the ongoing professional implementation of the VET Quality Initiative (QIBB) in initial VET and the implementation of the Ö-CERT framework in adult education, as well as the implementation of the EQAVET framework in both sectors. Professionally qualified and certified persons (principals, school quality process managers, school inspectors, regional quality process managers, quality managers in adult education) will get a better insight into the opportunities of quality management tools and instruments and the possibilities they offer. These target groups will also improve their usage of these tools (e.g. self evaluation tools, external evaluation tools). By getting a certificate the status of the certified persons will rise as well as the image of quality management within VET.

The proposed topic will play a crucial role in the course of the EQAVET framework implementation in Austria and refers strongly to the Reference Framework, explicitly to:

- Indicative descriptors (implementation plans include specific support towards the training of teachers and trainers)
- Indicator No. 2 (investment in training of teachers and trainers) within the overarching indicators for quality assurance. The purpose of the policy in relation to the indicator (for example, promotion of ownership of teachers and trainers in the process of quality development in VET) is crucial for the whole project.

In the long term, VET-CERT will help to bring together the EQF/NQF, ECVET, and EQAVET framework implementation at national level: Well trained and certified persons holding quality management functions in VET will improve the implementation of quality management in VET. This will finally lead to better results of the whole VET system, and mutual trust and transparency will increase at national and European level.

Why do the partners wish to associate themselves with the applicant?

Explain the reasons why the partners wish to participate in the project, with reference to promoting and developing the use of the European Quality Assurance Reference Framework EQAVET, as well as the factors conducive to their contribution to the project (current situation in the countries and systems involved, previous or preparatory work in the domain, the results of any needs analysis undertaken, methodologies selected, target languages etc.).

Limit 2000 characters

The project partnership consists of 5 national and 3 international partners, accompanied by 5 associated partners. The OeAD/ARQA-VET was looking for a range of different national partners who, on the one hand, wish to further increase their expertise in developing certain products (e.g. competence profiles, certification procedures) and who, on the other hand, have an interest in fostering and contributing to the EQAVET framework implementation process at national and European level. The project partnership includes:

- organisations with high experience in the field of Quality Assurance and Quality Development in VET (all partners),
- partners with special research and development expertise in the field of IVET and CVET (DUK, öibf, Uni Graz),
- strategic partners at VET provider level (HTL Steyr, BFI, PH Burgenland, WKÖ), who can give feedback on the usability and effectiveness of the developed tools and results of the project and who expect to make use of the developed tools,
- strategic partners in the field of policy making in VET with responsibility in implementing the EQAVET framework (Austrian Federal Ministry for Education, the Arts, and Culture, General Directorate II, OeAD/ARQA-VET),
- social partners (Austrian Federal Chamber of Labour, Austrian Federal Economic Chamber),
- partner countries with special expertise in certain fields of VET and responsibility for the EQAVET framework implementation in their own countries (DE/BIBB, IE/FETAC, SI/CPI).

OeAD/ARQA-VET, the Austrian Reference Point for Quality Assurance in VET, is a member of the EQAVET network and highly involved in the current work programme of EQAVET. At national level ARQA-VET is responsible for the EQAVET framework implementation together with the Austrian Federal Ministry for Education, the Arts, and Culture, GD II. ARQA-VET already has an important dissemination function concerning the topic "Quality in VET in Austria", and it has developed and made available a set of tools supporting dissemination (homepage, newsletter, conferences and workshops, leaflets and information material). These tools can be very well used for the dissemination of the project results at national and European level.

Aims and objectives

Define the concrete aims and objectives of the project and describe the ways in which the situation set out under the previous point will be changed, i.e. how promoting and developing the use of EQAVET according to the recommendation will be ensured, and indicate how the specific needs and constraints will be addressed by the project.

Limit 2000 characters

The main goals are

- to ensure that those who are responsible for quality management in VET institutions have the required competences and
- to make these competences visible through a certification process.

As a consequence, competence development of those who hold functions in quality management (QM), the image of QM in VET itself, and mutual trust within different sectors of VET will increase.

The goals of the project are to support the following crucial objectives as expressed in the EQAVET Framework Recommendation:

- “developing concrete means to support a quality-improvement culture” (paragraph 12), “promoting ownership of teachers and trainers in the process of quality of training”, “promote a quality improvement culture at VET-provider level” (Annex 2, purpose no 1): this will be realised through developing standardised training courses and contents for the persons in charge of QM, and thus also in charge of implementing the recommendation.
- “responsibilities in quality management and development have been explicitly allocated”, “implementation plans include specific support towards the training of teachers and trainers”, “the strategic plan for staff competence development specifies the need for training for teachers and trainers” (Annex 1, indicative descriptors): this will be realised through developing proposals for equipping all main functions that deal with QM in Austrian schools and colleges of IVET with qualification profiles, training designs, and certification procedures. Adult education has a special role, due to its particular structures regarding QM. Here, the aim will be to explore how far the Ö-Cert proposal can be integrated into the overall design.

What is the scope of this project?

Provide further details on the project by indicating:

- the field of action (IVET or CVET/adult education),
- the domain (VET provision, qualification awarding process, accreditation/registration of VET providers, political level, other...),
- any other relevant information on the project scope.

Limit 2000 characters

The scope of the project is divided into three areas:

- IVET:VET schools and colleges
- IVET: work-based training in companies within the dual system
- adult education.

The focus of the project will be on **initial VET** taking place in schools and colleges, since this is the field where OeAD/ARQA-VET has been most active and where it has done most work already, and also because the EQAVET call is focussed on IVET. Furthermore, with the Quality Initiative in VET (QIBB) there already exists a well-established national framework which would be further supported and improved by the outcomes of the VET-CERT project.

The **work-based training in companies within the Austrian dual system** is also important to include into the VET-CERT project. On the one hand, the intention is to look for synergies and possibilities for common approaches between the three areas, and, on the other hand, the intention is to examine, in the area of work-based training in companies, possible ways of putting into practice the outcomes that will have been developed during the VET-CERT project.

With regard to **adult education** in Austria, the aim is to find out how far the Ö-Cert initiative * (=Austrian-wide quality framework for the recognition of quality in Austrian adult education institutions) can be supported by the VET-CERT project.

* “The Austrian-wide quality framework regarding the recognition of quality in adult education aims to guarantee the mutual recognition of quality assurance measures of organisations between the regions as well as between the state and the regions and thereby set a measure which promotes quality for the whole Austrian adult education sector”, cf. Gruber, Elke/Schlögl, Peter: Ö-Cert. Qualitätsrahmen für die Erwachsenenbildung in Österreich. Vienna, March 2010

What will this project produce?

Provide a list and a summary of all the outputs / products / results that will be produced in the proposed project. Where relevant, describe the specific pedagogical methodologies / beliefs / procedures that this project will exploit.

Limit 2000 characters

The following main products will be developed:

- **Stocktaking** of the current situation regarding the proposed topic in the different educational sectors (IVET in schools and colleges, company training within the dual system, adult education,) in Austria.
METHOD: In order to get an overview an analytic framework will be developed at the beginning by interviewing key stakeholders and groups.
- Development of module based and comprehensive **competence profiles** for persons holding functions in QM systems in IVET and CVET, considering the following functions:
principals, school quality process managers, regional quality process managers, regional school inspectorate, QIBB steering group members, trainers of apprentices, peers, peer review facilitators, trainers for peer review, quality managers in adult education.
METHOD: interviews with persons who are holding different quality functions in different sectors, questionnaires for different target groups concerning competence and qualification needs, desk top research on the situation in other countries.
- Development of a **framework curriculum** for the training of the different target groups, taking into account the following aspects:
 - training contents
 - training methods
 - training institutions
 METHOD: Workshops, bringing together the results of the stocktaking and the competence profiles, desktop research, comparison with other concepts in other countries, especially partner countries.
- Development of a **concept for the certification** of persons holding quality functions after finishing the proposed trainings:
 - certification procedures
 - validation of prior learning
 - certifying organisations
 - duration of the certification
 - rules for re-certification.
 METHOD: expert interviews, analysis and comparison with implemented certification methods in different countries and sectors.

Because of the very different current situation in VET in Austria not all products will be developed for all VET sectors. Stocktaking and competence profiles will be done for all. The framework curriculum will be developed for VET schools and colleges; for the company-based part of the dual system and for adult education the decision whether to go on with the framework curriculum has to be taken after a discussion of the deliverables of WP 2 – both with the project partners and with policy makers (feedback loop). An analogue process will follow after the development of the framework curriculum before going on with the concept for certification.

The main task of the final project phase is to bring together the main products in an implementation and transfer plan (deliverable 10 + 11).

What is the approach adopted by the applicant and what is the role of the partners to develop the work of this proposed project?

Provide an overview of the work of the consortium during the lifetime of the project that summarises the key activities, milestones, management, monitoring and quality assurance, the arrangements adopted in order to ensure the participation of all partners in the project.

Limit 2000 characters

The following chart provides an overview on project phases, deliverables, partners involved and meetings taking place:

Project phase	WP *	Deliverables/ Timeline/ Lead Partner	Workshops and Conferences /Timeline
Phase 1: Stakeholder involvement and stocktaking	1 (MAN), 2 (DEV), 4 (QA), 5 (DIS)	<ul style="list-style-type: none"> • Quality Assurance Plan: 04/2011, P 5 Uni Graz • Website: 04/2011, P1 OeAD/ARQA-VET • Folder: 04/2011, P1 OeAD/ARQA-VET • Stocktaking Report: 06/2011, P 2: öifbf 	WS 1 (03/2011) WS 2 (06/07 2011)
Phase 2: Development of competence profiles	1, 2, 4, 5,	<ul style="list-style-type: none"> • Competence Profiles: 12/2011, P2: öibf 	WS 3 (12/2011)
Phase 3: Development of a framework curriculum	1, 3, 4, 5,	<ul style="list-style-type: none"> • Interim Report: 01/2012, P1 OeAD/ARQA-VET • Framework Curriculum: 04/2012, P3 DUK 	WS 4 (01/2012) WS 5 (04/2012)

Phase 4: Development of a concept for certification	1, 3, 4, 5, 6	<ul style="list-style-type: none"> • Concept for certification procedures: 11/2012, P3 DUK 	WS 6 (11/2012)
Phase 5: Bringing together the results of phase one to four, exploitation of results	1, 4, 5, 6,	<ul style="list-style-type: none"> • Final Conference: 12/2012, P1 ARQA-VET • Recommendations for implementation: 01/2012, P1 ARQA-VET • Recommendations for transfer into other countries: 01/2012, P 6 BIBB • Final Project Report 01/2013, P1 OeAD/ARQA-VET 	Final Conference: 12/2012,

* WP 1 = MAN, WP 2 = DEV, WP 3 = DEV, WP 4 = QA, WP 5 = DIS, WP 6 = EXP

All partners will participate in two workshops (one at the end of each development workpackage – Dec. 2011 and Nov. 2012) and at the final conference; all national partners will actively participate in each of the 6 workshops; there will be four feedback loops before the finalisation of each of the four main products (see above "What will this project produce") which will involve all partners virtually via the Internet.

Impact and Sustainability:

(a) Who will use these outputs / products / results and how will the applicant – and if applicable its partners - reach and involve them?

Please describe the intended users (individuals, organisations, institutions...) who will benefit from the project and will put into practice its outputs or that will be involved in it during the lifetime of the project and after the project has finished. Explain how these users will be reached and involved.

Short term target-groups: Describe the target group(s) that will be reached and involved during the life of the project

Limit 1500 Characters

The short term target groups which will be reached during the lifetime of the project are:

- the core policy decision makers within the Austrian VET system (initial education and adult education; associated partners) taking part in meetings, workshops and conferences,
- the Austrian social partners (associated partners, taking part in workshops and other events),
- Austrian VET schools and colleges who get informed and reached via the dissemination strategy (see WP 5)
- Austrian adult education organisations who get informed and reached via the dissemination strategy (see WP 5)
- international partners (partners of the consortium) with responsibility for EQAVET implementation in their countries,
- members of the EQAVET network who will be informed and reached via dissemination strategy.

How will this group / these groups be reached and involved during the lifetime of the project?

Limit 2000 characters

The described groups partly are directly involved in the project (as partners or associated partners, taking part in meetings, workshops and conferences) or will be reached via dissemination strategies (VET schools and colleges, adult education organisations, members of the EQAVET workshops).

Long term target groups: Describe the target group(s) that will be reached after the project is finished and the anticipated impact on them

Limit 1500 Characters

Long term target groups are persons holding quality management functions in the different sectors of the VET sector. After the implementation of the VET-CERT project results and products these people will get appropriate trainings in order to get better know-how in quality management. After completing the trainings these target groups will have the possibility to be certified for the functions they are holding. Re-certification processes and further training will be offered to these target groups. Due to the results of a proposal for the implementation of VET-CERT project results, VET providers in partner countries are also expected to benefit.

How will this group / these groups be reached and involved?

Limit 2000 characters

In the last phase of the project, an implementation plan at national level will be developed. The developed products will be offered to target groups in the context of an implementation strategy which covers the different target groups.

The target groups will be reached via the information channels which already exist within QIBB (VET Quality Initiative, see: www.qibb.at). 700 Austrian VET schools principals, at least 700 school quality process managers, 50 regional quality process managers, and approx. 150-200 peers will be targeted and reached in this way.

As regards the company-based part of VET and adult education, the specific target groups to be reached will be closer defined in the course of the project.

(b) How will the impact of this project be sustained beyond its lifetime?

Limit 2000 characters

The instruments developed within the dissemination plan (homepage, newsletter, information material) will also be used after the official end of the project. One of the main tasks of ARQA-VET (project coordinator) as being the Austrian Reference Point for Quality Assurance in VET is the information and involvement of all national stakeholders. In this regard ARQA-VET will take the responsibility for the further information and involvement of the VET-CERT project target groups.

The outcomes of the VET-CERT project are an important basis for the implementation phase which will take place after the end of the project.

From that point of view, the end of the project will be the starting point of the implementation.

The implementation plan, which will be developed in the course of the VET-CERT project, has to be based on the driving role of the Austrian Federal Ministry for Education, the Arts and Culture and the commitment of the policy level. Combined with the available dissemination channels established by ARQA-VET, this will be a meaningful and stable structure not only to sustain the project beyond its lifetime, but to continue to work on possible ways of putting into practice the developed procedures and instruments, as well as on the necessary structures and conditions.

Who will produce these outputs?

Describe the applicant and its partners, demonstrating that all the skills required to undertake this proposed project are available, notably the competence and legitimacy criteria required for all aspects of promoting and developing the use of the European Quality Assurance Reference Framework EQAVET.

Identify also, where relevant, specific tasks that will be sub-contracted to bodies outside the formal consortium.

Limit 2000 characters

The outputs will be produced by a consortium that brings together various skills and competencies.

On the one hand, OeAD/ARQA-VET together with the Austrian Federal Ministry for Education, the Arts and Culture, General Directorate II for Vocational Education and Training, Adult Education and School Sport, is responsible for promoting and implementing EQAVET at national level.

Two concrete events in this respect were the national EQARF round table in 2009 and the EQARF Launching Conference in 2010, where ARQA-VET together with the Ministry brought together the most important national stakeholders to present the Recommendation and discuss its potential and possible ways of implementation. Furthermore, ARQA-VET functions as an important dissemination point for any information concerning EQAVET and the Reference Framework.

All the international partners in the consortium are entrusted with the EQAVET framework implementation in their countries and due to their active participation in the former network ENQA-VET as well as through their national expertise thus also important partners on the policy level.

The social partner organisations, which are part of the consortium, form part of this group, too.

On the other hand, the consortium consists of VET provider representatives, whom it is crucial to have on board, as the practicability of the tools that will be developed needs to be tested and looked at from a practical point of view.

Thirdly, in addition to the policy and practitioner level, there are the partner institutions responsible for developing quality tools and qualification procedures for VET from a theoretical and research point of view (DUK, öibf). These three dimensions: policy – practice – research should prove an effective combination in order to develop, disseminate, and implement the outputs of the project.

Subcontracting is foreseen only for translation (at one workshop, at the final conference and of some of the outcomes and the project flyer), for the design and layout of the webpage and the flyer and finally for the desktop research done in WP1: stocktaking concerning the Austrian dual system. All other work can be done by the project partners themselves.

SECTION 5: WORKPLAN AND WORKPACKAGES

Summary of Workpackages

At least one work package should be elaborated for each of the following types: Management, Development, Quality Assurance (quality plan), Dissemination, Exploitation of results.

Workpackage number	Workpackage type	Workpackage title	Start	End
1	MAN	Project Coordination and Management	02/2011	01/2013
2	DEV	Research and Development: Stocktaking, competence profiles	03/2011	12/2011
3	DEV	Development of a framework curriculum and a concept for certification processes	01/2012	11/2012
4	QA	Quality Assurance (quality plan)	02/2011	01/2013
5	DIS	Dissemination of the project aims, its results and products	02/2011	01/2013
6	EXP	Exploitation of the VET-CERT project results and products	07/2012	01/2013

Deliverables List

Deliverable No	Deliverable title	Delivery date	Nature	Dissemination level
1	Interim and Final Project Report	01/2012 and 01/2013	R	PU
2	Stocktaking Report	06/2011	R	PU
3	Competence Profiles	12/2011	P	PU
4	Framework Curriculum	04/2012	P	PU
5	Concept for certification procedures	11/2012	P	PU
6	Quality Assurance Plan	04/2011	P	PU
7	Special VET-CERT website within the ARQA-VET homepage (www.arqa-vet.at/vet-cert)	04/2011	P	PU
8	Project Folder	04/2011	P	PU
9	VET-CERT Final Conference	12/2012	E	PU
10	Recommendations for VET-CERT implementation	01/2013	P	PU
11	Recommendations for VET-CERT transfer into other countries	01/2013	P	PU

Please complete for each Workpackage

Workpackage Number	1	Workpackage Type	MAN
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Workpackage title:	Project Coordination and Management		
Start Month number	1	End Month number	24
Duration in number of months	24		
Description of workpackage			
Limit 2000 characters			
The aim of this work package is to create the working base for the partnership, for monitoring and reporting processes and product management.			
Tasks in detail:			
<ul style="list-style-type: none"> • project management (revision of the project plan, controlling of milestones and deliverables), • contracting (EU and other partners), • creation of communication platforms, internal and external communication (e-mail list, web-based project forum, especially for partner feedback to developed project results/outputs), • coordination, support, and co-organisation of workshops/project meetings, • coordination of partners and workpackages, monitoring the interfaces between the workpackages and organising the internal project communication both between all partners (including the associated partners) and to the policy level, • reporting to the European Commission and participation at general EQAVET project meetings in Brussels organised by the Agency, • financial management in terms of money transfer and controlling. 			

Deliverables – outputs / products / results for this workpackage

Deliverable number	1
Title	Interim and Final Project Report
Type of outcome / product / results	Reports to the European Commission
Description:	
Limit 500 Characters	
Concrete outcomes of this work package will be:	
The interim report will give an overview about the interim results of VET-CERT: milestones, deliverables, outcomes/results. The final report will be about the outcomes of the whole project. It will give an insight about the content related work in the project and bring together all deliverables, especially deliverables out of the two development workpackages (WP 2 and 3). The final report will also include information about management, dissemination and exploitation activities and the concrete deliverables out of the workpackages. The final report will also refer to the quality assurance plan and the concrete results and improvement measures out of it.	

Consortium partners involved in this workpackage

	Partner number	Country	Short-name	Role and tasks in the workpackage
Lead partner:	P1	AT	OeAD/ARQA-VET	project management and coordination of project plan, controlling of milestones and deliverables, main responsibility for the whole work package, contracting, reporting to the European Commission, financial management, coordination of the organisation of project meetings and the final conference
	P2	AT	öibf	provision of necessary information for this work package (contracting, human resource management, bank accounts, invoices)
	P3	AT	DUK	provision of necessary information for this work package (contracting, human resource management, bank accounts)

	P4	AT	HTL Steyr	organisation of two workshops, provision of necessary information for this work package (contracting, human resource management, bank accounts)
	P5	AT	Uni Graz	provision of necessary information for this work package (contracting, human resource management, bank accounts) quality assurance of this workpackage (as part of WP 4)
	P6	DE	BIBB	provision of necessary information for this work package (contracting, human resource management, bank accounts)
	P7	IE	FETAC	provision of necessary information for this work package (contracting, human resource management, bank accounts)
	P8	SI	CPI	provision of necessary information for this work package (contracting, human resource management, bank accounts)

Resources required to complete this workpackage

Indicative input of consortium staff: The totals provided for staff days should correspond globally with the staff table in the detailed budget.

	Partners involved	Country	short name	Number of staff days				
				Category 1	Category 2	Category 3	Category 4	Total
Lead partner:	P1	AT	OeAD/ARQA-VET	20	20	7	30	77
	P2	AT	öibf				3	3
	P3	AT	DUK				3	3
	P4	AT	HTL Steyr	2			3	5
	P5	AT	Uni Graz				3	3
	P6	DE	BIBB				3	3
	P7	IE	FETAC				3	3
	P8	SI	CPI				3	3
Total				22	20	7	51	100

Tasks that will be subcontracted in this workpackage

Partner responsible for Sub-contract	Country	short name	N° days (where appropriate)	Brief description of task

Explanation of workpackage expenditures

Please explain and justify budget items included in the detailed budget that relate to this workpackage, specifically, where relevant under the headings: "travel and subsistence (of the staff of the consortium)", "equipment" and "other".

As being the coordinator of the whole project and the lead partner of this workpackage OeAD/ARQA-VET has by far the most management work load and therefore the most staff days (through all 4 categories). Only HTL Steyr who organises 2 workshops (in WP 2 and 3) needs also a few days in category 1 (management). The rest of the staff days will be needed for formalities and work necessarily done to bring the project on its way (therefore 3 days of category 4 for each of the partners P2 to P8).

OeAD/ARQA-VET is the only partner amongst the 5 national partners that does not reach the staff cost ceiling in one single category and it is the Austrian partner with the lowest costs per staff day in all 4 categories, related to the salaries of the involved staff members.

The work of partner 5 Uni Graz is generally calculated in WP 4 Quality Assurance as all workpackages have to undergo the QA processes.

Other costs are printing costs through the whole project time of 2 years.

Workpackage Number	2	Workpackage Type	DEV
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Workpackage title:	Research and Development: Stocktaking, competence profiles		
Start Month number	2	End Month number	11
Duration in number of months	10		
Description of workpackage			
Limit 2000 characters			
<p>WP 2 aims at the stocktaking of the current situation of qualification and training of persons holding quality management functions/positions in different VET sectors (IVET in schools and colleges, IVET in work-based training in companies within the dual system, adult education) in Austria and at identifying qualification needs and competence requirements in order to develop competence profiles for the most important functions. The WP includes three workshops: a stakeholder WS at the beginning of the WP (March 2011), a development workshop for national partners (June/July 2011) and a second development workshop for national and international partners in December 2011(see also budget tables, travel and subsistence costs).</p> <p>Stocktaking In order to get a detailed overview of the current situation concerning the qualification and certification of persons holding quality functions in the different VET sectors in Austria, an analytic framework will be developed at the beginning of the project. The framework will cover different categories encompassing different functions (for example school quality process managers, regional quality process managers, principals, school inspectorate representatives, quality managers in adult education, apprenticeship trainers, peers). The functions (tasks and responsibilities) will be described as well as current practices of qualifying persons in charge of quality management (trainings, courses). Information will be gathered from interviews with key stakeholders/experts from different VET sectors. The results will be presented in a stocktaking report which will be one of the core results of this workpackage.</p> <p>Development of competence profiles In the second part of the workpackage, modularized competence profile(s) of the most important quality management functions in Austrian VET will be developed based on the stocktaking and on the results of a survey on competence requirements, and training and qualification needs among persons holding quality functions. The competence profile will serve as a basis for the development of a framework curriculum in WP3.</p>			

Deliverables – outputs / products / results for this workpackage

Deliverable number	2
Title	Stocktaking Report
Type of outcome / product / results	Report
Description:	
<p>Stocktaking will give an insight about the current situation regarding education and training of persons holding quality functions in Austrian VET schools and colleges, work-based training in companies within the dual system and adult education in Austria. Method: Development of an analytic framework for a systematic description of functions and qualifications for quality management positions in Austrian VET, interviews with key stakeholders. Report available electronically.</p>	

Deliverable number	3
Title	Competence Profiles
Type of outcome / product / results	Development tool
Description:	
<p>Development of module based competence profiles for persons holding functions in quality management in IVET and CVET (e.g. school quality process managers, principals, quality managers in adult education institutions) Method: Survey on competence requirements and training and qualification needs among persons holding quality functions.</p>	

Consortium partners involved in this workpackage

	Partner number	Country	Short-name	Role and tasks in the workpackage
Lead partner:	P2	AT	öibf	management of the workpackage, conducting research and analyses, writing of report and competence profiles
	P1	AT	OeAD/ARQA-VET	supporting the analyses and reviewing the results
	P3	AT	DUK	supporting the analyses and reviewing the results
	P4	AT	HTL Steyr	supporting the analyses and reviewing the results
	P5	AT	Uni Graz	quality assurance of this workpackage (as part of WP 4)
	P6	DE	BIBB	providing international expertise and giving feedback
	P7	IE	FETAC	providing international expertise and giving feedback
	P8	SI	CPI	providing international expertise and giving feedback

Resources required to complete this workpackage

Indicative input of consortium staff: The totals provided for staff days should correspond globally with the staff table in the detailed budget.

	Partners involved	Country	short name	Number of staff days				Total
				Category 1	Category 2	Category 3	Category 4	
Lead partner:	P 2	AT	öibf	20	64		3	87
	P1	AT	OeAD/ARQA-VET	7	10		2	19
	P3	AT	DUK	7	14			21
	P4	AT	HTL Steyr	7	2		2	11
	P5	AT	Uni Graz		3			3
	P6	DE	BIBB	1	4			5
	P7	IE	FETAC	1	4			5
	P8	SI	CPI	1	4			5
Total				44	105		7	156

Tasks that will be subcontracted in this workpackage

Partner responsible for Sub-contract	Country	short name	N° days (where appropriate)	Brief description of task
P(nr) 1	AT	OeAD/ARQA-VET		Desktop research on the specific Austrian situation in the dual system (stocktaking)

Explanation of workpackage expenditures

Please explain and justify budget items included in the detailed budget that relate to this workpackage, specifically, where relevant under the headings: "travel and subsistence (of the staff of the consortium)", "equipment" and "other".

Lead partner in this WP in which 2 main products will be developed is öibf with the highest number of staff days; for coordination and support purposes DUK (who develops the other 2 main products) also needs a fair amount of management and research days (cat. 1 and 2). In this WP there will be 3 workshops; this means relevant travel costs and man days for all partners in the project. The work of P5 (Uni Graz) is generally calculated in WP 4 (Quality Assurance) as all workpackages have to undergo the QA processes. Staff days for P5 in this WP are only needed for participation at workshops. Outsourcing the subcontracted task means that the project partners can concentrate on their specific tasks; the costs for subcontracting are calculated rather low. Translation for the 1-day workshop with international partners won't be necessary as this workshop will be held in English. Other costs are calculated for printing and for one workshop with participants besides those of the project partners (stakeholder involvement workshop).

Workpackage Number	3	Workpackage Type	DEV
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Workpackage title:	Development of a framework curriculum and a concept for certification processes		
Start Month number	12	End Month number	22
Duration in number of months			11
Description of workpackage:			
Limit 2000 characters			
<p>Based on the competence profile(s) developed in the previous work packages as well as an analysis of the relevant existing educational offers (and where appropriate analysis of international offers) a framework curriculum will be derived and developed. A further basis of this part of the workpackage is a project which was finished in 2008 by the Danube University Krems and which provides a concept for a “quality academy” for the VET school sector in Austria. Although this concept has not been implemented it provides a fruitful source for ideas and many good starting points. After the development of the competence profiles (WP 2) including the feedback of the policy level, the decision has to be taken whether the framework curriculum will be developed for the VET schools and colleges only or also for the company-based part of the dual system and/or the adult education.</p> <p>It is envisaged as “framework curriculum” flexible enough to be adapted to the various target groups and possible provider institutions, and not as a “ready to implement” curriculum for a specific institution. The lead partner for this WP (DUK) will organize up to three workshops with a “development team” consisting of representatives of the partner organisations and where necessary external stakeholders and experts.</p> <p>The second part of the workpackage includes the development of a concept for a certification process for parts of as well as for a whole curriculum (external examination). The concept will take into account the different existing legal frameworks for the validation of prior learning with regard to the various possible education providers (universities, universities of applied sciences, teacher colleges or adult education providers). This includes interviews with responsible representatives of potential provider organisations.</p> <p>WP 3 includes three workshops: two development workshops for national partners (January and April 2012) and one development workshop for national and international partners in November 2012 (see also budget tables, travel and subsistence costs).</p>			

Deliverables – outputs / products / results for this workpackage

Deliverable number	4
Title	Framework Curriculum
Type of outcome / product / results	Development tool
Description:	
Limit 500 Characters	
One core product of WP 2 will be a framework curriculum for the training of the various target groups in the various VET sectors including training contents (modules) and training methods adaptable for training institutions.	
Method: 3 Workshops, bringing together the results of the stocktaking (WP 2), the competence profiles (WP 2) , previous work, comparison with other concepts in other countries especially partner countries and further desktop research.	

Deliverable number	5
Title	Concept for certification procedure(s)
Type of outcome / product / results	Development tool
Description:	
Limit 500 Characters	
Deliverable 5 is a concept for the certification of persons holding quality functions after finishing the proposed trainings. The concept shall be based on recent research and experiences on validation of prior learning; and it will specify the certifying organisations/bodies, the duration of the certification, rules for certification and re-certification.	
Method: Interviews with persons holding quality functions and responsible representatives of potential provider organisations.	

Consortium partners involved in this workpackage

	Partner number	Country	Short-name	Role and tasks in the workpackage
Lead partner:	P3	AT	DUK	management of the workpackage, conducting the analyses, and writing the reports/concepts
	P1	AT	OeAD/ARQA-VET	part of development team, organizing the workshops
	P2	AT	öibf	supporting the analysis and reviewing the reports/concepts
	P4	AT	HTL Steyr	giving feedback to the developed tools/deliverables from a VET providers point of view
	P5	AT	Uni Graz	quality assurance of this workpackage (as part of WP 4)
	P6	DE	BIBB	providing international expertise and good-practice cases
	P7	IE	FETAC	providing international expertise and good-practice cases
	P8	SI	CPI	providing international expertise and good-practice cases

Resources required to complete this workpackage

Indicative input of consortium staff: The totals provided for staff days should correspond globally with the staff table in the detailed budget.

	Partners involved	Country	short name	Number of staff days				
				Category 1	Category 2	Category 3	Category 4	Total
Lead partner:	P3	AT	DUK	20	60		3	83
	P1	AT	OeAD/ARQA-VET	7	10		3	20
	P2	AT	öibf	7	14			21
	P4	AT	HTL Steyr	7			2	9
	P5	AT	Uni Graz		4			4
	P6	DE	BIBB	1	4			5
	P7	IE	FETAC	1	4			5
	P8	SI	CPI	1	4			5
Total				44	100		8	152

Tasks that will be subcontracted in this workpackage

Partner responsible for Sub-contract	Country	short name	N° days (where appropriate)	Brief description of task
P(nr) 1	AT	OeAD/ARQA-VET		translation for international partners (from IE and SI) at the workshop in Nov. 2012 (DE -> EN)

Explanation of workpackage expenditures

Please explain and justify budget items included in the detailed budget that relate to this workpackage, specifically, where relevant under the headings: "travel and subsistence (of the staff of the consortium)", "equipment" and "other".

Lead partner in this workpackage in which the other 2 main products will be developed is DUK with the highest number of staff days; for coordination and support purposes öibf (who develops the first 2 main products) also needs a fair amount of management and research days (cat. 1 and 2); these 2 partners "change roles" in WP 3, related to WP 2.

Although the number of working days of DUK is a little bit smaller than the one of öibf in WP 2, the costs are higher as costs per day of DUK are higher in categories 1 and 2 compared to öibf.

In this WP there also will be 3 workshops; this means relevant travel costs and man days for all project partners.

The work of P5 (Uni Graz) is generally calculated in WP 4 Quality Assurance as all workpackages have to undergo the QA processes. Staff days for P5 in this WP are only needed for participation at workshops.

Subcontracted tasks are whispering translation for workshop 6 (1,5 days with international partners).

Other costs are calculated for printing and for external experts who will be invited to workshops in this WP.

Workpackage Number	4	Workpackage Type	QA
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Workpackage title:	Quality Assurance (quality plan)				
Start Month number	1	End Month number	24	Duration in number of months	24
Description of workpackage					
Limit 2000 characters					
<p>WP 4 aims to ensure the quality assurance of the VET-CERT project's procedures, results, and products. The main responsibility for WP 4 will be taken by the University of Graz, which will not undertake any other tasks within the VET-CERT project in order to maintain appropriate independence and to avoid conflicts of interest concerning the quality assurance of the project. Quality assurance will be an accompanying activity within all project phases and workpackages. The leading partner will develop criteria and indicators to measure process and output quality of the VET-CERT project. After this a quality assurance plan (including appropriate methods and instruments) will be developed. Evaluation will be undertaken in all project phases. The leading partner will analyse the results and give feedback to all project partners. The consortium will plan improvement measures out of these results. An interim and a final quality assurance report will be produced. The reports will refer to the defined quality criteria and/or indicators and give an overview about the evaluation results. The undertaken improvement measures out of evaluation results will be described and discussed in the reports.</p>					

Deliverables – outputs / products / results for this workpackage

Deliverable number	6
Title	Quality Assurance Plan
Type of outcome / product / results	Supporting and accompanying tool
Description:	
Limit 500 Characters	
The quality assurance plan includes:	
<ul style="list-style-type: none"> • defined criteria and/or indicators for the measurement of concept and process • defined criteria and/or indicators for the measurement of product/outcome quality, • developed QA methods and instruments (for example questionnaires, guidelines for interviews), • a concrete action plan with milestones for the quality assurance procedure within the project (including feedback loops as well). 	

Consortium partners involved in this workpackage

	Partner number	Country	Short-name	Role and tasks in the workpackage
Lead partner:	P5	AT	Uni Graz	development and implementation of the quality assurance plan, writing of an interim and a final quality assurance report
	P1	AT	OeAD/ARQA-VET	conducting evaluation, definition of improvement measures out of evaluation results with all partners
	P2	AT	öibf	conducting of evaluation, definition of improvement measures out of evaluation results with all partners
	P3	AT	DUK	conducting of evaluation, definition of improvement measures out of evaluation results with all partners
	P4	AT	HTL Steyr	conducting evaluation, definition of improvement measures out of evaluation results with all partners
	P6	DE	BIBB	conducting evaluation, definition of improvement measures out of evaluation results with all partners
	P7	IE	FETAC	conducting evaluation, definition of improvement measures out of evaluation results with all partners
	P8	SI	CPI	conducting evaluation, definition of improvement measures out of evaluation results with all partners

Resources required to complete this workpackage

Indicative input of consortium staff: The totals provided for staff days should correspond globally with the staff table in the detailed budget.

	Partners involved	Country	short name	Number of staff days				
				Category	Category 2	Category 3	Category 4	Total
Lead partner:	P5	AT	Uni Graz	8	25			33
	P1	AT	OeAD/ARQA-VET		2			2
	P2	AT	öibf		2			2
	P3	AT	DUK		2			2
	P4	AT	HTL Steyr		2			2
	P6	DE	BIBB		2			2
	P7	IE	FETAC		2			2
	P8	SI	CPI		2			2
Total				8	39			47

Tasks that will be subcontracted in this workpackage

Partner responsible for Sub-contract	Country	short name	N° days (where appropriate)	Brief description of task

Explanation of workpackage expenditures

Please explain and justify budget items included in the detailed budget that relate to this workpackage, specifically, where relevant under the headings: "travel and subsistence (of the staff of the consortium)", "equipment" and "other".

Quality assurance will be done by a partner that is not involved in any developmental tasks (Uni Graz). Therefore for this WP only staff costs are needed, mainly for Uni Graz doing the QA and 2 days per partner for their contribution and information to the evaluation of the workpackages.

Workpackage Number	5	Workpackage Type	DIS
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Workpackage title:	Dissemination of the project aims, its results and products				
Start Month number	1	End Month number	24	Duration in number of months	24
Description of workpackage					
Limit 2000 characters					
The aims of this workpackage are:					
<ul style="list-style-type: none"> to perform an information and dissemination strategy at national and European level, to ensure to reach and inform different target groups (policy decision makers, social partners, VET providers, partner countries, EQAVET member states) at national and European level, to create and implement information and marketing tools in order to spread the project results. 					
The dissemination strategy requires appropriate information material and a concrete dissemination plan. Dissemination activities are based on well established ICT-strategies (homepage, newsletter), presentations in workshops and conferences, and by means of direct target group addressing (folders). The national dissemination will be done via the coordinators tools and instruments (see: www.arga-vet.at). The EQAVET network and its homepage (see: www.eqavet.eu) will be used for the European dissemination of the VET-CERT project results. All partners will present the VET-CERT project and its results as often as possible in adequate workshops, conferences, or stakeholder meetings of any kind (for example expert conferences, principals' conferences, school inspectorates' conferences, meetings of policy decision makers).					

Deliverables – outputs / products / results for this workpackage

Deliverable number	7
Title	Special VET-CERT website within the ARQA-VET homepage (www.arqa-vet.at/vet-cert)
Type of outcome / product / results	Website
Description:	
Limit 500 Characters	
<p>The homepage of the project coordinator (OeAD/ARQA-VET) is (since 2008) a very well established and often visited website. It already contains a lot of detailed information about the topic "Quality in VET" at national and European level (see: www.arqa-vet.at). The contents are offered in German and English. ARQA-VET will provide special project subsites within this homepage in order to disseminate the project results. These subsites will be implemented immediately after the beginning of the project (02/03 2011). There will be a download area containing products out of the project (stocktaking, competence profile etc.) The VET-CERT website will contain a link to the EQAVET homepage (see: www.eqavet.eu).</p>	

Deliverable number	8
Title	Project folder
Type of outcome / product / results	Information and dissemination folder
Description:	
Limit 500 Characters	
<p>The project folder will be designed and published in German and English. It will offer basic information about the proposed project (aims and objectives, connection to the national EQAVET framework implementation, partners, timelines and products). The folder will be distributed by all partners in all partner countries and by OeAD/ARQA-VET within the EQAVET network.</p>	

Deliverable number	9
Title	VET-CERT Final Conference
Type of outcome / product / results	Dissemination conference
Description:	
Limit 500 Characters	
<p>A final conference, which will take place in Austria (Vienna) at the end of the project (Dec. 2012), will be carried out in order to present all the project results to national and international stakeholders. During the conference the exploitation and implementation of the results will be discussed and an implementation plan and timeline will be presented. The final conference of the VET-CERT project will also be integrated into the Austrian EQAVET framework implementation strategy, i. e. the link between the project and the EQAVET framework will be emphasised. Number of anticipated participants of the conference: 100 (all national and international partners plus a wider Austrian and EU audience). Conference language will be German, silent translation into English will be offered to international partners.</p>	

Consortium partners involved in this workpackage

	Partner number	Country	Short-name	Role and tasks in the workpackage
Lead partner:	P1	AT	OeAD/ARQA-VET	main responsibility for this work package, concept for dissemination strategy and plan, design and implementation of the VET-CERT website and folder, creation of content about the project for the ARQA-VET newsletter, communication with EQAVET secretary, possibilities of dissemination of the project results via EQAVET communication tools (homepage, newsletter), presentation of the project in national and international workshops and conferences, design and implementation of the final conference
	P2	AT	öibf	design and implementation of the final conference in co-operation with P1; giving input and feedback to dissemination strategy, plan and material, presentation of the project in national and international workshops and conferences

	P3	AT	DUK	giving input and feedback to dissemination strategy, plan and material, presentation of the project in national and international workshops and conferences
	P4	AT	HTL Steyr	giving input and feedback to dissemination strategy, plan and material, presentation of the project in national and international workshops and conferences
	P5	AT	Uni Graz	quality assurance of this workpackage (as part of WP 4)
	P6	DE	BIBB	giving input and feedback to dissemination strategy, plan and material, presentation of the project in national and international workshops and conferences
	P7	IE	FETAC	giving input and feedback to dissemination strategy, plan and material, presentation of the project in national and international workshops and conferences
	P8	SI	CPI	giving input and feedback to dissemination strategy, plan and material, presentation of the project in national and international workshops and conferences

Resources required to complete this workpackage

Indicative input of consortium staff: The totals provided for staff days should correspond globally with the staff table in the detailed budget.

	Partners involved	Country	short name	Number of staff days				
				Category 1	Category 2	Category 3	Category 4	Total
Lead partner:	P1	AT	OeAD/ARQA-VET	8	17	13	26	64
	P2	AT	öibf	7	11			18
	P3	AT	DUK	4	2			6
	P4	AT	HTL Steyr	4	2			6
	P5	AT	Uni Graz	3	1			4
	P6	DE	BIBB	3	1			4
	P7	IE	FETAC	3	1			4
	P8	SI	CPI	3	1			4
Total				35	36	13	26	110

Tasks that will be subcontracted in this workpackage

Partner responsible for Sub-contract	Country	short name	N° days (where appropriate)	Brief description of task
P(nr) 1	AT	OeAD/ARQA-VET		design for website, logo and folder and print of folder
P(nr) 1	AT	OeAD/ARQA-VET		translation of folder and project deliverables (DE -> EN)
P(nr) 1	AT	OeAD/ARQA-VET		translation for international partners at the final conference Dec. 2012 (DE -> EN)

Explanation of workpackage expenditures

Please explain and justify budget items included in the detailed budget that relate to this workpackage, specifically, where relevant under the headings: "travel and subsistence (of the staff of the consortium)", "equipment" and "other".

Limit 2000 characters

Dissemination starts at the very beginning of the project with the production and dissemination of information (material) related to VET-CERT and will be done – under the lead of the applicant – throughout the whole lifetime of the project.

The lead partner (P1) will need working days also in categories 3 and 4 for technical and administrative work; all other partners will be involved in the dissemination with their management and research staff; the final conference in December 2012 will be one important way for dissemination.

Tasks subcontracted are on the one hand translation (at the final conference and of project deliverables) - these costs are calculated very low; on the other hand design and production of an information folder and of the webpage have to be subcontracted.

Other costs are related to the organisation of the final conference (again on a more than serious basis).

Workpackage Number	6	Workpackage Type	EXP
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Workpackage title:	Exploitation of the VET-CERT project results and products		
Start Month number	18	End Month number	24
Duration in number of months	7		
Description of workpackage			
Limit 2000 characters			
The aims of this workpackage are: <ul style="list-style-type: none"> to embed the VET-CERT project results into the Austrian EQAVET framework implementation strategy, to elaborate proposals for the implementation at national level and in the partner countries, to improve the sustainability of the project results and to guarantee their relevance for the final users to assure the transferability and adaptability of the project results for the relevant national stakeholders and the partner countries. This workpackage requires a plan and a consensus as to how to use the projects' results for the implementation at national level and a design for the implementation in the partner countries. Since dissemination and exploitation of results have to be two separate workpackages, this section solely focuses upon exploitation of results.			

Deliverables – outputs / products / results for this workpackage

Deliverable number	10
Title	Recommendations for VET-CERT Implementation
Type of outcome / product / results	Concept paper
Description:	
Limit 500 Characters	
These recommendations for an implementation plan at national level include: timeline, responsibilities, implementation proposals for different VET sectors, considerations about piloting projects etc. These recommendations will be proposed and discussed within the final public conference about the VET-CERT results, which aims at reaching all the relevant national stakeholders as well as all the partner organisations. This event will thus assure the successful mainstreaming of the VET-CERT project results to the policy-makers and potential users at local, regional, national, and international level.	

Deliverable number	11
Title	Recommendations for VET-CERT Transfer
Type of outcome / product / results	Concept paper
Description:	
Limit 500 Characters	
One main aim of the project is to assure the transfer of the developed procedures, products, and outcomes to the partner countries involved in the project. This will be done through developing recommendations concerning: <ul style="list-style-type: none"> the transfer potential of the VET-CERT project results, an overview of the necessary adaptations for the different national contexts, a proposal for keeping up cooperation regarding implementation between the co-ordinating institution and the partner countries, a proposal regarding the access to the project results after the end of the project (the final results should be as relevant, user-friendly, visible and accessible as possible). 	

Consortium partners involved in this workpackage

	Partner number	Country	Short-name	Role and tasks in the workpackage
Lead partner:	P1	AT	OeAD/ARQA-VET together with the Austrian Federal Ministry for Education, the Arts and Culture (associated partner)	main responsibility for designing the implementation plan at national level (esp. in reaching the relevant national policy makers and stakeholders) and in ensuring the planning of next steps (piloting phase, further collaboration within the consortium etc.)
	P2	AT	öibf	support in drafting the implementation plan
	P3	AT	DUK	support in drafting the implementation plan
	P4	AT	HTL Steyr	commitment to apply the developed results in its own institution (piloting phase)
	P5	AT	Uni Graz	quality assurance of this workpackage (as part of WP 4)
	P6	DE	BIBB	main responsibility for the recommendations for the VET-CERT transfer in partner countries
	P7	IE	FETAC	collaboration on the transfer recommendations, promoting the implementation at national level (through ensuring the accessibility of the products, dissemination activities, promoting pilot projects, forwarding results to policy makers etc.)
	P8	SI	CPI	collaboration on the transfer recommendations, promoting the implementation at national level (through ensuring the accessibility of the products, dissemination activities, promoting pilot projects, forwarding results to policy makers etc.)

Resources required to complete this workpackage

Indicative input of consortium staff: The totals provided for staff days should correspond globally with the staff table in the detailed budget.

	Partners involved	Country	short name	Number of staff days				
				Category 1	Category 2	Category 3	Category 4	Total
Lead partner:	P1	AT	OeAD/ARQA-VET	7	16		3	26
	P2	AT	öibf	3	2			5
	P3	AT	DUK	3	2			5
	P4	AT	HTL Steyr	3	2			5
	P6	DE	BIBB	3	7		4	14
	P7	IE	FETAC		3			3
	P8	SI	CPI		3			3
Total				19	35		7	61

Tasks that will be subcontracted in this workpackage

Partner responsible for Sub-contract	Country	short name	N° days (where appropriate)	Brief description of task

Explanation of workpackage expenditures

Please explain and justify budget items included in the detailed budget that relate to this workpackage, specifically, where relevant under the headings: "travel and subsistence (of the staff of the consortium)", "equipment" and "other".

Dissemination (WP 5) and exploitation (WP 6) very often will go hand in hand and partly will be difficult to distinguish. As they have to be 2 different workpackages, the start of this WP on exploitation was put after the third (out of four) main product will be finalised in month 18. All partners without Uni Graz (P5) will contribute to this workpackage, main responsibility has OeAD/ARQA-VET. The work of partner 5 Uni Graz is calculated within WP 4 Quality Assurance and as they shall not contribute actively to exploitation no staff days are foreseen for P5 in this workpackage.

Among the international partners, BIBB has the main responsibility for the recommendations for the VET-CERT transfer in partner countries; this can be seen in the relatively high amount of staff days for P6.

SECTION 6: JUSTIFICATION OF THE PROJECT IN TERMS OF QUALITY AND RELEVANCE TO THE CALL**Part 1 - Lifelong Learning programme and Call Objectives addressed**

Please identify in the box below, which of the Objectives of the Lifelong Learning Programme this application addresses	
CODE	Description
LLP_Obj-j	to promote co-operation in quality assurance in all sectors of education and training in Europe
Describe briefly how your project addresses this Objective	
Limit 500 characters	
<p>The VET-CERT project will support the cooperation of national bodies responsible for QA in VET and of all relevant stakeholders in this context (e.g. social partners, VET providers). Those different stakeholders will cooperate in this project in order to improve the QA knowledge of persons holding quality management functions within the different VET sectors in Austria. There will be more transparency about the qualifications needs of these persons and the way they get trained and certified. Finally, the whole VET system, in particular IVET, will benefit from the project results. The promotion of QA in Austria also should have impacts on the European level as Austria has contributed a lot to the European work on this topic in the last years and intends to do so also in the future.</p>	

Please explain how your project meets the objectives of the EQAVET Call	
Description	
Limit 500 characters	
<p>VET-CERT meets the objective of the EQAVET call in terms of</p> <ul style="list-style-type: none"> • developing concrete tools and instruments in order to promote and implement the Recommendation at national level and transferring the project results into partner countries, • developing and supporting networks of bodies responsible for VET policy in general and QA in VET in particular (all important national bodies are involved in the VET-CERT project as partners and associated partners). 	

Lisbon Education & Training Progress Indicators (See http://ec.europa.eu/education/policies/2010/et_2010_en.html)

CODE	Target	Description
LIS-D14	Investments in Education and Training	Public expenditure on education as a percentage of GDP
Please explain how this proposal addresses the indicator selected		
Limit 500 characters		
<p>QIBB (the Austrian Quality Initiative in VET) comprises more than 700 schools and colleges: in each school there are at least 2 persons (the headmaster and the quality process manager) who belong to the target groups of this application. Therefore, training and certification (which shall be the consequences of the developed tools of VET-CERT) of these persons will have a relevant influence on public expenditure on education and training.</p>		

Lisbon Key Competences (See http://ec.europa.eu/education/policies/2010/et_2010_en.html)

CODE	Description
KC7	Entrepreneurship
Please explain how this proposal addresses the competence selected	
Limit 500 characters	
<p>Key competence number 7 says "sense of initiative and entrepreneurship"; both competences become more and more important in educational institutions, also in schools and colleges financed by the state. Quality assurance and quality development as important management tools contribute to effective entrepreneurship. By aiming to competence development in middle and top management of VET institutions (persons who hold functions in quality management) VET-CERT has the potential to support the efforts in Austria to give more autonomy and independence to schools and colleges. Entrepreneurship in schools still is at the beginning in Austria but there can be seen several starting points.</p>	

LLP Horizontal policies

CODE	Description
Equal	Equal opportunities between men and women
Please explain how this proposal addresses the policy selected	
Limit 500 characters	
<p>Gender mainstreaming and equal opportunities between men and women are important objectives in the Austrian educational system. One of the core goals of VET-CERT is competence development of those who are responsible for QM in VET schools and colleges. Better competences will lead to better quality assurance and quality development and, as a consequence, to a raise in reaching the institutions goals (as said before: equal opportunities is an important goal) and more transparency; making inequalities visible through more transparency is an important step to remove the inequalities.</p>	

Complementarity with other policies

CODE	Description
RQ	Recognition of qualifications
Please explain how this proposal addresses the policy selected	
Limit 500 characters	
<p>The recognition of qualifications plays an important role in the development of a concept for certification as planned in VET-CERT's workpackage 3. All aspects related to the validation of non-formal and informal learning but also the recognition of qualifications someone has obtained abroad will be relevant in this developmental phase for this outcome of the project.</p>	

Part 2: Justification of the proposal according to the Award Criteria

This section provides applicants with an opportunity to provide experts with statements in support of their application, as described in the previous sections of this form, according to the award criteria against which they will be judged.

1 – Relevance (30%):

Relevance of content and planned outcome, including impact on and diversity of stakeholders involved, as compared to the objectives of the call for proposals (see Section 2.2.1 and 2.2.2 of the call in particular) and follow-up provided, as well as consistency with the specifications on the reference framework for quality assurance contained in the Recommendation of the European Parliament and of the Council.

The outcomes of the proposed VET-CERT project will play an important role in the Austrian implementation of the EQAVET framework. VET-CERT refers strongly to the aims of the call for proposals, since the project proposal includes:

- a strong stakeholder involvement and the strengthening of a quality culture in Austrian VET (WP 2 and WP 3 – workshops with stakeholders),
- a dissemination strategy and plan (WP 5),
- developing instruments and tools - as a core aim of the project – that will foster the EQAVET framework implementation (WP 2, WP 3),
- the support of the EQAVET network in general, by disseminating and exploiting the project results and products at national as well as at European level. Therefore the composition of the consortium plays a crucial role: from all four partner countries the national reference points are involved. This will ensure close contacts to the network and a lot of different possibilities for making the results useful for the EQAVET community of practice (for example, as members of working groups or members of the annual forum).

2 – Quality of methodology (30%):

Quality of methods, tools and practical approaches proposed to develop practical projects, including, if required, reference to earlier work and studies done in the field of quality assurance, the European level and analysis of the aptitude to transfer and develop outcomes.

The quality of the methodology of the VET-CERT project can be demonstrated by the following facts:

As described below (Part 2, 5 – Partnership), the partnership is in charge of the necessary competences and the organisational background in order to develop the tools described most notably in WP 2 and 3. The methods used in the development WPs are state of the art research and development methods (covering quantitative and qualitative approaches). The sequence of the main outcomes produced in the two development phases has a strong and logical rational that will lead to the final goal of new certification processes in IVET and eventually in parts of CVET. Looking at the VET-CERT project as a whole, the most important challenge will be the commitment of the policy level. Several feedback loops with the policy level (see WP 2, 3, 6) are intended to ensure the implementation of the developed tools and instruments in one or more VET sectors in Austria. The exchange with and the involvement of the core stakeholders at policy level will be crucial for the success of the whole project and the exploitation of its results. Therefore the project takes into account that the most important aspect is to ensure stakeholder involvement with adequate methods (e.g. workshops, feedback loops).

3 – Quality of work programme (10%):**Quality of work programme, project timetable and plan (clarity of objectives and compatibility with means proposed).**

The VET-CERT project includes six well defined workpackages (WPs), covering the different kinds of WPs designated in the call for proposals. All WPs and phases of the project will be accompanied by quality assurance arrangements and feedback loops; the results of the permanent evaluation therefore will have direct consequences for the ongoing processes. The aims of the project are clearly defined and described in section 4 (Aims and Objectives). The quality plan will strongly refer to these aims and objectives. The overall approach of the project is to support the EQAVET framework implementation in Austria: The connection between the aims and the scope of the VET-CERT project and the national EQAVET framework implementation is obvious in all WPs and in the general description of the project. With this approach, the applicant wants to make sure to meet the proposed aims of the EQAVET LdV Call. Besides that, established project management tools will be used in order to guarantee that the project will be accomplished effectively, target-oriented, and in time.

4 – Budget (10 %):**Clarity of budget and its compatibility with the work plan and cost-benefit ratio.**

In this application 78 % of the costs are calculated to be staff costs; the parts for subcontracts (8,3 %) and other costs (5,7 %) are rather small, expenditures for equipment are not foreseen at all. Travel costs are on a realistic basis (more than 40 % of the whole travelling budget will be needed for participating at meetings and at a conference organised by the Commission).

So the by far largest part of the applied grant will be used for developmental and conceptive work done by people with specific expertise and know how. Management, dissemination and exploitation lie in the hands of the applicant who has the lowest staff costs of all national project partners.

The fact that only 85 % of the maximum grant are requested (171953 Euro requested, maximum are 200000 Euro) clearly shows a cost-effective calculation for an application that only asks for the minimum necessary financial support. All partners will contribute 25 % to staff days and travel costs on their own, almost all partner's own funding of subcontracting and other costs will be kept by the coordinator OeAD/ARQA-VET.

5 – Partnership (10%):**Number, profiles, quality, legitimacy and commitment level of partners, including:**

- capacity of the applicant, each partner and the partnership to manage all the actions described in Section 2.2.1 of the call for proposals (with regard to the different roles played by the partners as described in Section 2.2.2) and in general to deploy the means required to achieve all the objectives set out in Section 2.2 of the call for proposals;
- capacity of the proposed organisational structure to guarantee that the system will endure at the political, organisational and operational levels, including its potential to be multiplied and used more widely;
- number, profiles, quality, legitimacy and commitment level of the partners in terms of the criteria set out in Section 5.1 call for proposals.

The following points are crucial conditions for the success of the project:

- the applicant OeAD/ARQA-VET is one of the most active National Reference Points within the EQAVET network, strongly cross-linked with the policy level, and disposes of already established and well-functioning dissemination tools (see: www.arqa-vet.at),
- all partners are well-established institutions with extensive experience in the VET sector, either as providers (e.g. HTL Steyr, DUK) or as organisations with tasks within the EQAVET framework implementation in their countries (OeAD/ARQA-VET, BIBB, FETAC, CPI),
- there are two partners (öibf, DUK) with special research and development expertise in VET, which are in charge of research competences required for the development of special tools (e. g. competence profiles, framework curriculum, concept for certification processes, see WP 2 and 3),
- the three international partners are EQAVET members as National Reference Points and will give feedback to developed tools and project outcomes from their countries' point of view and from the experience they have gathered with similar projects in their own countries.
- The involvement of the Austrian Social Partners and the Ministry of Education, Culture and the Arts will be guaranteed through their involvement as associated partners.

6 – Interaction (10 %):**Work methods proposed between partners and the effective interaction among partnership members in achieving the objectives mentioned above.**

The work methods will cover a wide range, since our proposal envisages the following methods:

- workshops and meetings for national and/or international partners: there will be 6 workshops (2 of them for national and international partners) and the final conference (for all partners and a wider audience);
- development feedback loops: within workshops and via special online tools (online community) during the project, focussing on developed tools as well as on concepts and papers;
- quality assurance feedback loops: they will strongly refer to communication processes within the VET-CERT project and will give feedback to the quality of work methods and communication/interaction between partners. QA feedback loops of course will also focus on the aims and objectives of the project;
- regular interaction through the co-ordinator's electronic media (homepage www.arqa-vet.at, newsletter etc.).